

Financial Monthly Overview

Amount in bank as at 31/12/25	£67,534.97
Income during January	£65.00
Expenditure during January	£1,442.37
Amount in bank as at 31/01/26	£66,157.60
Bank Reconciliation as at 31/01/26	
General : Unity Bank	£7,362.44
Savings Account	£51,879.17
CIL	£6,915.99
	£66,157.60
Less outstanding cheques	£0.00
Plus unpresented receipts	£0.00
Total amount held in accounts	£66,157.60

Financial Budget Comparison

Comparison between 01/04/25 and 01/02/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/25

	2025/26	Actual Net	Balance
INCOME			
Council			
1 Precept	£26,033.54	£26,033.55	£0.01
3 CIL	£0.00	£52.78	£52.78
Total Council	£26,033.54	£26,086.33	£52.79
Outside Spaces, Assets & Amenities			
2 Allotment Rents	£300.00	£423.17	£123.17
6 Parish Partnership Scheme (NCC)	£1,670.00	£2,122.79	£452.79
Total Outside Spaces, Assets & Amenities	£1,970.00	£2,545.96	£575.96
Finance			
4 VAT Rebate	£7,410.65	£7,455.65	£45.00
7 Bank Interest CIL	£400.00	£116.46	-£283.54
8 Bank Interest Savings Bank Interest Savings	£1,400.00	£871.10	-£528.90
Total Finance	£9,210.65	£8,443.21	-£767.44
Projects			
5 Grants	£6,203.15	£5,549.47	-£653.68
Total Projects	£6,203.15	£5,549.47	-£653.68
Charity for Allotment & Poor			
13 Rental Income	£0.00	£8,415.26	£8,415.26
Total Charity for Allotment & Poor	£0.00	£8,415.26	£8,415.26
Total Income	£43,417.34	£51,040.23	£7,622.89

Financial Budget Comparison

Comparison between 01/04/25 and 01/02/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/25

		2025/26	Actual Net	Balance
EXPENDITURE				
Council				
130	Section 137	£3,000.00	£2,000.00	£1,000.00
131	Chairman's expenses	£0.00	£62.00	-£62.00
132	Legal Fees	£0.00	£0.00	£0.00
Total Council		£3,000.00	£2,062.00	£938.00
Human Resources				
111	Member organisations	£430.00	£366.72	£63.28
160	Election Expenses	£0.00	£0.00	£0.00
245	Payroll services	£183.00	£0.00	£183.00
250	Training	£1,035.00	£0.00	£1,035.00
400	Staff Salary	£7,436.00	£7,641.78	-£205.78
410	HMRC & NI	£2,000.00	£2,576.82	-£576.82
415	Clerks Pension	£0.00	£1,585.45	-£1,585.45
Total Human Resources		£11,084.00	£12,170.77	-£1,086.77
Outside Spaces, Assets & Amenities				
150	Asset Maintenance & Repair	£2,000.00	£2,741.39	-£741.39
151	Asset Running Costs	£2,876.00	£3,341.04	-£465.04
152	Outside / Green Space Maintenance	£8,250.00	£4,760.00	£3,490.00
153	New Asset / Amenities Purchase	£0.00	£2,014.53	-£2,014.53
230	Utilities	£1,366.20	£1,302.93	£63.27
Total Outside Spaces, Assets & Amenities		£14,492.20	£14,159.89	£332.31
Office, IT & Admin				

Financial Budget Comparison

Comparison between 01/04/25 and 01/02/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/25

		2025/26	Actual Net	Balance
135	Room Hire	£150.00	£147.00	£3.00
140	IT Services, Licenses & Bills	£1,505.64	£822.92	£682.72
145	Postage	£51.75	£42.45	£9.30
175	Printing Costs	£248.40	£20.80	£227.60
176	Village Newsletter	£120.00	£0.00	£120.00
177	Stationery	£10.35	£0.00	£10.35
178	Expenses	£50.00	£14.00	£36.00
179	IT / Office asset purchase	£258.75	£690.36	-£431.61
Total Office, IT & Admin		£2,394.89	£1,737.53	£657.36
Finance				
120	Audit Fees	£440.00	£515.00	-£75.00
170	Bank Charges	£155.00	£60.00	£95.00
Total Finance		£595.00	£575.00	£20.00
Insurance				
115	Insurance	£1,017.00	£1,822.06	-£805.06
126	Cyber Insurance	£100.80	£212.80	-£112.00
Total Insurance		£1,117.80	£2,034.86	-£917.06
Events				
240	Village Events	£1,560.00	£836.57	£723.43
Total Events		£1,560.00	£836.57	£723.43
Projects				
500	Neighbourhood Plan	£0.00	£1,064.00	-£1,064.00
501	ORG Regeneration	£0.00	£4,278.31	-£4,278.31
502	Biodiversity	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/25 and 01/02/26 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/25

	2025/26	Actual Net	Balance
503 Village Sign / War memorial	£0.00	£140.95	-£140.95
504 Bus shelter	£0.00	£0.00	£0.00
Total Projects	£0.00	£5,483.26	-£5,483.26
Charity for Allotment & Poor			
14 Grant to charity	£0.00	£0.00	£0.00
Total Charity for Allotment & Poor	£0.00	£0.00	£0.00
Total Expenditure	£34,243.89	£39,059.88	-£4,815.99
Total Income	£43,417.34	£51,040.23	£7,622.89
Total Expenditure	£34,243.89	£39,059.88	-£4,815.99
Total Net Balance	£9,173.45	£11,980.35	

Docking Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Payment Reference Total
1405		£456.00	£76.00	£380.00	£456.00 05/12/25	9796	K & M Lighting Ltd - 6 year statutory testing	
1422		£33.43	£5.57	£27.86	£33.43 27/01/26	9790	K & M Lighting Ltd - Street Lighting Maintenance charges from 13th of January 2026 to the 12th of February 2026.	
1424		£1,000.00	£0.00	£1,000.00	£1,000.00 27/01/26	Nov 26 Dec 26	Matthew Todd - November & December village and green maint.	
1425		£14.00	£0.00	£14.00	£14.00 27/01/26		Annalisa Dovey - Clay pits title plans and register	
1426		£5.40	£0.00	£5.40	£5.40 27/01/26	jan26	Annalisa Dovey - Smarty Clerk phone contract january	
1427				£610.39	29/01/26	EoJan26	Annalisa Dovey - Clerking Services	

The following payments have already been made

1410	BACS2601 08AD				£610.09 08/12/25	dec25	Annalisa Dovey - Clerking services	
1411	BACS2601 08ADpost	£11.54	£1.92	£9.62	£11.54 08/12/25		Annalisa Dovey - allotment invoices postage	
1414	BACS2601 08KM	£33.43	£5.57	£27.86	£33.43 01/01/26	9739	K & M Lighting Ltd - Street Lighting Maintenance charges from 13th of December 2025 to the 12th of January 2026.	

Signature

Signature

Date

Docking Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	Vat	Net	To pay date	Invoice no.	Details	Payment Reference Total
1415	BACS2601 08DVH	£42.00	£0.00	£42.00	£42.00 01/01/26	N&D25	Docking Village Hall (Ripper Hall) - Nov & Dec 2025 Hall hire for PC meetings	
1416	BACS2601 08SLCC	£40.00	£0.00	£40.00	£40.00 01/01/26	MEM255720-3	SLCC Enterprizes - SLCC membership (charge increase) shared 50/50 with BMPC	
1417	BACS2601 08ADphone	£5.40	£0.00	£5.40	£5.40 01/01/26		Annalisa Dovey - Mobile phone bill	
1418	BACS2601 08JAF	£137.60	£22.93	£114.67	£137.60 01/01/26		JAF Graphics - Toad Watch Signbs	
1421	DD2026012 2NP	-£182.86	-£8.71	-£174.15	-£182.86 08/01/26	IN14718271	N Power - Streetlight electricity Invoice period: 1 Dec 2025 to 31 Dec 202	
Total		£1,517.10	£0.00	£1,517.10	£1,517.10	Confidential		
		£3,648.14	£103.28	£3,544.86	£3,648.14			

Signature

Signature

Date

01/02/26 10:04 AM Vs: 9.13.01

Expenditure transactions

Start of year 01/04/25

Confidential

Tn no	Gross	Vat	Net	CitteInvoice date	Details	Cheque	Cheque Total
1408/2	£173.88	£0.00	£173.88	HR 08/12/25	Norfolk Pension Fund	BACS260108NPF	
1409/1	£53.37	£0.00	£53.37	HR 08/12/25	HMRC - PAYE	BACS260108HMRC	
1409/2	£146.20	£0.00	£146.20	HR 08/12/25	HMRC - PAYE	BACS260108HMRC	
1410/1	£390.89	£0.00	£390.89	HR 08/12/25	Annalisa Dovey	BACS260108AD	
1420	£42.51	£0.00	£42.51	HR 09/01/26	Norfolk Pension Fund		
1427/1	£294.49	£0.00	£294.49	HR 29/01/26	Annalisa Dovey		
1428/1	£53.37	£0.00	£53.37	HR 29/01/26	HMRC - PAYE		
1428/2	£146.00	£0.00	£146.00	HR 29/01/26	HMRC - PAYE		
1429	£216.39	£0.00	£216.39	HR 29/01/26	Norfolk Pension Fund		
Total	£1,517.10	£0.00	£1,517.10				

Bank Account Reconciled Statement

CIL

20437336

60-83-01

Statement Number

34

Bank Statement No. 34

Statement Opening Balance

£6,915.99

Opening Date

01/01/26

Statement Closing Balance

£6,915.99

Closing Date

31/01/26

True/ Cashbook Closing
Balance

£6,915.99

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	6,915.99

Uncleared and unrepresented effects

Total uncleared and unrepresented

0.00

0.00

Total debits / credits

0

0

Reconciled by Annalisa Dovey

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

General : Unity Bank

20437310

60-83-01

Statement Number

34

Bank Statement No. 34

Statement Opening Balance

£8,739.81

Opening Date

01/01/26

Statement Closing Balance

£7,362.44

Closing Date

31/01/26

True/ Cashbook Closing
Balance

£7,362.44

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
08/01/26	BACS260108AD	Annalisa Dovey	610.09	0.00	8,129.72
08/01/26	BACS260108ADphone	Annalisa Dovey	5.40	0.00	8,124.32
08/01/26	BACS260108ADpost	Annalisa Dovey	11.54	0.00	8,112.78
08/01/26	BACS260108DVH	Docking Village Hall (Ripper Hall)	42.00	0.00	8,070.78
08/01/26	BACS260108HMRC	HMRC - PAYE	199.57	0.00	7,871.21
08/01/26	BACS260108JAF	JAF Graphics	137.60	0.00	7,733.61
08/01/26	BACS260108KM	K & M Lighting Ltd	33.43	0.00	7,700.18
08/01/26	BACS260108NPF	Norfolk Pension Fund	173.88	0.00	7,526.30
08/01/26	BACS260108SLCC	SLCC Enterprizes	40.00	0.00	7,486.30
22/01/26	BACS260122AR	Michael Emmerson	0.00	12.50	7,498.80
22/01/26	CHQ260122AR	Don Bridge	0.00	40.00	7,538.80
22/01/26	DD20260122NP	N Power	182.86	0.00	7,355.94
23/01/26	BACS260123AR	Emma Mason	0.00	12.50	7,368.44
31/01/26	260131UTB	Unity Bank	6.00	0.00	7,362.44

Uncleared and unrepresented effects

Total uncleared and unrepresented

0.00

0.00

Total debits / credits

1442.37

65

Reconciled by Annalisa Dovey

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____

Bank Account Reconciled Statement

Savings Account

20437323

60-83-01

Statement Number	34	Bank Statement No.	34
Statement Opening Balance	£51,879.17	Opening Date	01/01/26
Statement Closing Balance	£51,879.17	Closing Date	31/01/26
True/ Cashbook Closing Balance	£51,879.17		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	51,879.17

Uncleared and unrepresented effects

Total uncleared and unrepresented	0.00	0.00
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Total debits / credits	0	0
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Reconciled by Annalisa Dovey

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____
