

Clerk@ [REDACTED]

[REDACTED]
Sent:

[REDACTED]
0 February 2026 16:56

To:

Clerk@dockingparishcouncil.gov.uk

Cc:

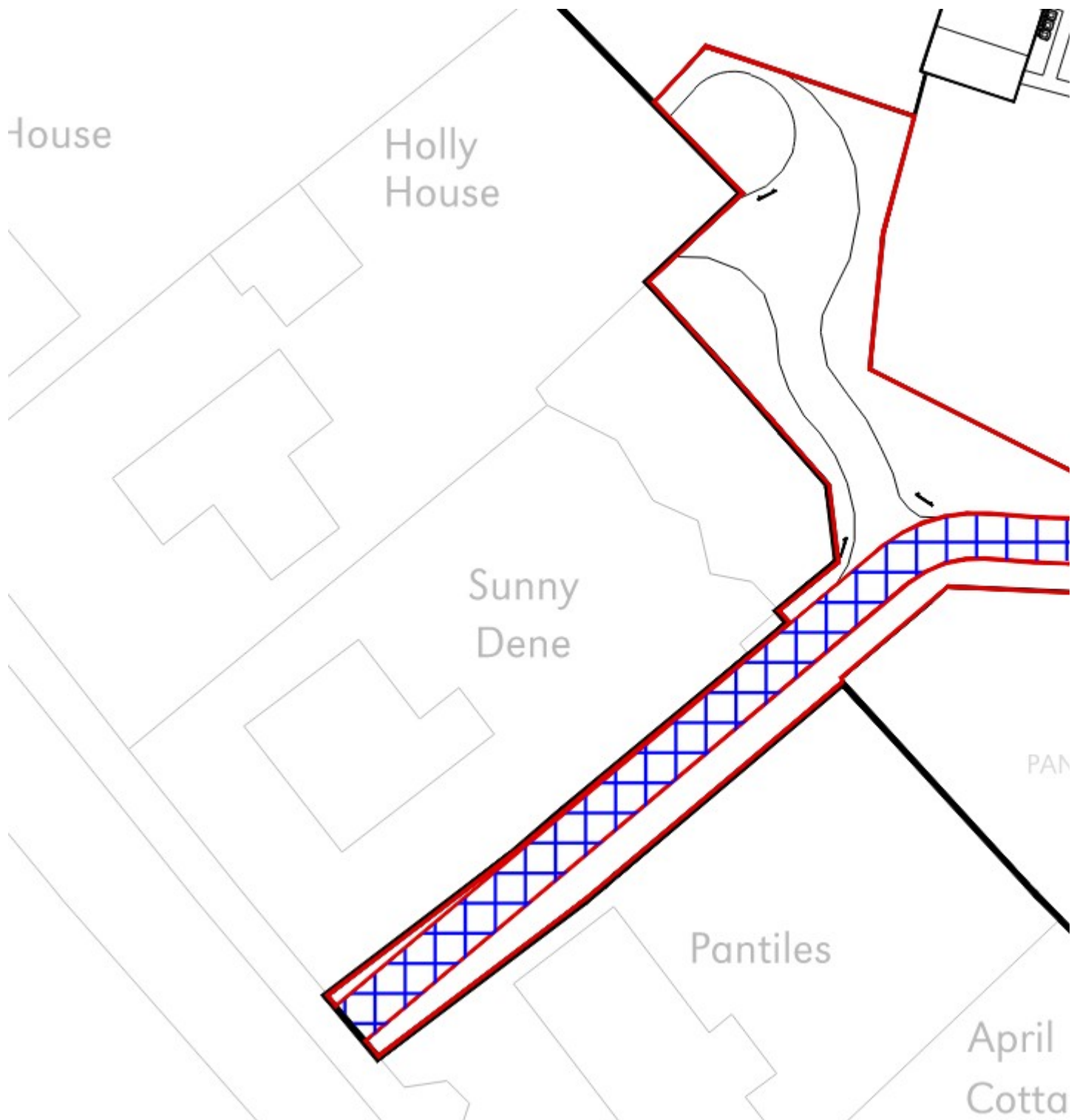
Subject:

[REDACTED]
Re: Pound Lane - Parish/ plot 10 land transfer

Hi Annalisa

Apologies for the delay, just to confirm, the cycle path is not to be transferred to the parish, just the tette turrett land and the verges either side of the path.

See below screenshot for confirmation, the blue hatched area is the path and is not to be conveyed to the parish.



Also, we have changed our end that the bollards are to be maintained by the management company rather than by the parish.

Trust this answers your queries and allows this plan to be approved and we can move forward with the transfer.

Have a nice weekend.

Kind regards



Three times Housebuilder of the Year - WHATHOUSE? AWARDS

The Power House, Gunpowder Mill,
Powdermill Lane, Waltham Abbey,
Essex, EN9 1BN
T 020 8527 1400 | F 020 8501 8770



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Hill Holdings Ltd is a limited company registered in England - Company
Number 4202304. Registered office: The Power House Gunpowder Mill
Powdermill Lane Waltham Abbey Essex EN9 1BN



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From: Clerk@dockingparishcouncil.gov.uk <Clerk@dockingparishcouncil.gov.uk>

Sent: 04 February 2026 5:34 PM

[REDACTED]
[REDACTED]
[REDACTED] 10 land transfer



Hi [REDACTED]

[REDACTED] your patience awaiting response.

Council considered the plans and confirmed the following:

1. Council did not nor have ever agreed to take on maintenance of the path with bollards and lights.
2. Previously the bollarded path was discussed as a separate issue to Tett Turrets and council declined to take on responsibility when it was offered (as per the email you sent me from Michelle Wroth on behalf of the council)
3. Thus the attached plans are not accepted as that path has appeared on them.
4. The Tett Turret land included in the transfer was the area to include installed wooden path and the turrets.

Minutes prepared by Clerk: _____ date: _____

Signed as a correct record (Chair) _____ date: _____

DOCKING PARISH COUNCIL MEETING

MINUTES

Docking Ripper Hall

Monday 2nd February 2026 | 7.00pm

Present: Cllr David Wroth (DW) | **Chair**, Cllr Clive Harrison (CH), Cllr Angela Archdale (AA) Cllr Kate Kilby (KK), Cllr Melanie Lewis (Mle), Cllr Mark Latter (MLa), Cllr Kevin Crompton (KC) Cllr David Harrison (DH).

Clerk/RFO Annalisa Dovey | Minutes. Members of Public approx. 6

1.	Welcome by Chair and meeting opened at 19:00
2.	Present and apologies: Council resolved to accept apologies from Cllr J Flower and Cllr N Durrant <i>Carried Unanim</i>
3.	Declarations of Interest and requests for dispensations: received from DH as owner of Plot 10 besides the Tett Turrets. a. Council noted DH would give information but not opinion and would withdraw in case of vote (as per Standing Orders S.13)
4.	Public session: Chair to adjourn the meeting for 15 minutes to receive public comments on upcoming agenda items, to hear comments and consider for future agenda items / information. a. Council received verbal request for grant / donations for Docking Exchange and Church Grass cutting. i. Council heard that Docking Exchange costs about £800 pa, and the Church Grass approx. £1000 pa. ii. Council requests a grant application to be submitted. b. Member of public enquired about impact of the Borough Council Neighbourhood Development Plan delay and Council reported that queries have been raised with Borough about the potential impact but that no update is yet available. ACTION: Clerk to send Member of public Grant request form ACTION report back on Borough response to NHDP delay financial impact
5.	Minutes of Previous Meetings: Council received and resolved to approve Minutes from DPC January 2025 <i>Carried Unanim</i> a. Chair signed the minutes from DPC January 2026
6.	Matters Arising- School Response re parking: Council received a response from the school agreeing to circulate the request for sensible, safe and legal parking to parents, indicating willingness to use school parking buddy signs if provided and noting information for the School Governors Board i. Council discussed options including cones, bollards, parking buddies and others. ii. Council proposed using a CIL funding application. iii. Council resolved to form a Bollards Working Group of AA / KK / Mle / SH to propose a comprehensive solution project to apply for CIL Funding. <i>Carried Unanim</i> iv. Council resolved to also pass parking letter to Day Care to circulate and to ensure to include Day Care in conversations

Signed as a correct record (Chair) _____ date: _____

	v. Cllr Kilby noted urgent requirement for Highways to clean road signs in Docking <i>Carried Unanim</i> ACTION: Clerk to pass parking letter to Day Care ACTION: Bollards Working Group to consider project and potential CIL application ACTION: contact Highways to report signs and road edge marking as needing clean / replacement.
7.	Matters Arising: Tett Turrets update a. Council noted that NP Law have been engaged to act as solicitors for Tett Turrets land transfer b. Council received new proposed plans for Plot 10 Land transfer. i. Council noted the unexpected inclusion of the additional bollard-lit pathways and confirmed this had never been agreed. ii. Council resolved to request that the bollard path and lighting be removed from Tett Turret transfer plans having never agreed this. Mle / AA: Carried Unanim iii. Council also requested that Leylandii be removed prior to transfer as they have been inadequately maintained in in the intervening years. 1. Council requested Tree surgeon take a look if the current trees not yet inspected, otherwise to be decided after Tett Turrets transfer outcome. ACTION: Clerk to respond to Hill with amendments to plans and copy in NP Law, ACTION: Clerk to liaise with Tree surgeon over leylandii at appropriate time
8.	Matters arising: Antique signs: Note that these have been requested to be removed and not replaced.
9.	RAF Memorial Insurance: Council have insured the RAF Memorial at £5000 reinstatement value with £0 increase in premium. a. council resolved to provide a solar spotlight to ensure it is visible at night. Carried Unanim ACTION: Clerk to arrange solar light for RAF Memorial
10.	County Councillor Report: a) County Councillor Michael Chenery noted emailed reports had been circulated and clerk confirmed. b) Council confirmed currently no papers ready nor required to be archived at County Hall ACTION: Clerk to verify papers in the pound and archive as necessary
11.	Borough Councillor Report: Borough Cllr Sam Sandell a. Sandy Lane planning application has been deferred due to Anglia Water. i. The applicant has been asked to look into alternative sewage etc. ii. Noted that Anglia Water are not a statutory consultee and have a legal obligation to connect. iii. Freebridge housing proposal is continuing 1. Docking – are a key rural service site – LP02. 2. Docking needs to have 11 more houses to meet 160 houses target by 2040. a. Should be at least 160 houses (additional 11 – by 2040). Call for sites has gone in.

	iv. Freebridge will be disposing one of the remaining 2 empty houses so have only one remaining to fill. v. Noted the current proposal is an exception site and without Parish Council approval the development could not be an exception site – so anyone could move in. vi. If the PC supports the application it can be an exception site, vii. Council confirms a private meeting is not possible as it contravenes the principle of transparency; meetings must be public. viii. Council resolved to put on the agenda in March 2026 with AA, Mle, DH, SH requesting (verbally in lieu of an email) a remission of the resolutions to object <i>Carried Unanim</i> ACTION: clerk to request a copy of the planning policy from Borough Council ACTION – Place reconsideration for resolution to object to Freebridge on agenda for March 2026 and invite Freebridge to the meeting Freebridge invited and put on agenda as a motion.
12.	H-Bar Applications: AA has provided a map of H bar location and provide measurements; clerk will find cost. a. Council resolved to include H Bar applications on CIL funding request. <i>Carried Unanim</i>
13.	ORG Update a. Welcome Sign: Council praised and approved current sign designs noting history section and final touches are a work in progress i. AA / KK will return with full proposal and liaise with clerk on printing and installation options for final council approval. ii. Council hears that the Fruit Trees will be planted Sunday 8th February. ACTION: Clerk to advertise Tree planting on Facebook and note in newsletter. ACTION: KK / AA to finalise ORG welcome sign design for council approval ACTION: Clerk to establish ORG printing and installation costs for council approval.
14.	Anglia Water: Report circulated by clerk following KK attendance at Wash Barrier & Anglia Water issues meeting held in Hunstanton Town Council. a. Noted Anglia Water have no plans to start improvement works till 2035. b. Noted deep concern at Anglia Water situation c. Council noted option to contribute questions to Wash barrier and resolved to take no further action.
15.	Great British Spring Clean (Cllr CH): Council resolved to take part in the Great British Spring Clean. a. Council to meet Sunday 22nd March 2026, 10 am – Middy, for a litter pick. Public welcome to join or to do their own little bit as preferred b. Cllr CH will lead the Great British Spring Clean Working group and confirm wording for public communications with clerk, c. Suggested Working Group can take litter to the Docking tip to save KLWNBC needing to collect. <i>CH / AA Carried Unanim.</i>

	ACTION: Clerk – to promote GBSC on Newsletter / Facebook/ website and working group to take to dump.																																																																																																																																																																									
	ACTION: Clerk to confirm that litter pick rubbish can be taken to Docking dump.																																																																																																																																																																									
16.	End of Month Finance report: Eo Jan 2026 a. Council noted balance: £66,157.60 b. Council received and approved reconciliation of all accounts to End of January 2026 Carried Unanim. Chair signed c. Council approved payments made 1/1/26 – 31/1/26 The following payments have already been made <table><tr><td>1410</td><td>BACS2601 08AD</td><td></td><td></td><td></td><td>£610.09</td><td>08/12/25</td><td>dec25</td><td>Annalisa Dovey - Clerking services</td></tr><tr><td>1411</td><td>BACS2601 08ADpost</td><td>£11.54</td><td>£1.92</td><td>£9.62</td><td>£11.54</td><td>08/12/25</td><td></td><td>Annalisa Dovey - allotment invoices postage</td></tr><tr><td>1414</td><td>BACS2601 08KM</td><td>£33.43</td><td>£5.57</td><td>£27.86</td><td>£33.43</td><td>01/01/26</td><td>9739</td><td>K & M Lighting Ltd - Street Lighting Maintenance charges from 13th of December 2025 to the 12th of January 2026.</td></tr></table><table><tr><th>No</th><th>Payment Reference</th><th>Gross</th><th>Vat</th><th>Net</th><th>To pay</th><th>Invoice date</th><th>Invoice no.</th><th>Details</th></tr><tr><td>1415</td><td>BACS2601 08DVH</td><td>£42.00</td><td>£0.00</td><td>£42.00</td><td>£42.00</td><td>01/01/26</td><td>N&D25</td><td>Docking Village Hall (Ripper Hall) - Nov & Dec 2025 Hall hire for PC meetings</td></tr><tr><td>1416</td><td>BACS2601 08SLCC</td><td>£40.00</td><td>£0.00</td><td>£40.00</td><td>£40.00</td><td>01/01/26</td><td>MEM255720-3</td><td>SLCC Enterprizes - SLCC membership (charge increase) shared 50/50 with BMPC</td></tr><tr><td>1417</td><td>BACS2601 08ADphone</td><td>£5.40</td><td>£0.00</td><td>£5.40</td><td>£5.40</td><td>01/01/26</td><td></td><td>Annalisa Dovey - Mobile phone bill</td></tr><tr><td>1418</td><td>BACS2601 08JAF</td><td>£137.60</td><td>£22.93</td><td>£114.67</td><td>£137.60</td><td>01/01/26</td><td></td><td>JAF Graphics - Toad Watch Signits</td></tr><tr><td>1421</td><td>DD2026012 2NP</td><td>-£182.86</td><td>-£8.71</td><td>-£174.15</td><td>-£182.86</td><td>08/01/26</td><td>IN14718271</td><td>N Power - Streetlight electricity Invoice period: 1 Dec 2025 to 31 Dec 202</td></tr><tr><td></td><td></td><td>£1,517.10</td><td>£0.00</td><td>£1,517.10</td><td>£1,517.10</td><td></td><td>Confidential</td><td></td></tr></table> Carried Unanim Chair signed c. 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17.	PIIP: Council resolved to adopt a Parish Infrastructure Investment Plan AA / DW																																																																																																																																																																									
18.	Section 137 Letter: Council note that Section 137 payments may not exceed £11.60 per parishoner.																																																																																																																																																																									
19.	Bank interest rate change: Council noted the following bank interest rate reduction and resolved to remain with Unity. Carried Unanim All balances 2.10% / 2.12% 1.95% / 1.96%																																																																																																																																																																									
20.	Planning Applications: Council resolved to respond to planning requests as follows a) SNN Ref 5784 Change of Residential Property Address: From 2 Grange Cottages, Sandy Lane, to Birchwood, Sandy Lane: No objection.																																																																																																																																																																									

Signed as a correct record (Chair)_____ date: _____

	<i>Carried Unanim.</i>
21.	Planning Application Borough Decisions: none to note
22.	Clay Pit / Fishing Pond Access: Council received land registry confirmation and advice from County council that supports current position, which council resolved again to adopt as formal council position: a. The common land in a strip around the pond is common land, and anyone has a right to roam on it as confirmed by the Countryside and Rights of Way Act 2000 ("CRoW"), but that there is no open right of way to access this land. The Angling Club must control access to suit their insurance and the safe running of an Angling club, but in recognition of the long-standing tradition and access granted, the Angling Club will provide open access to the community, reserving the right deny access to anyone causing disturbance, disruption or damage. The clerk holds the code as does the Angling Club. b. Council further noted the PROW advice that there is no option to seek to register a public right of way to access. <i>Carried Unanim</i>
23.	Allotments a. Inspection: Council confirmed an inspection date of the allotments as 4.30pm Thursday 12th February 2026 b. Fires: Cllr David Wroth noted pecuniary interest on discussion around fires and safety at the allotments due to proximity to Farmland and abstained from conversation and vote. i. Council noted concerns around fire safety, toxic waste, lack of extinguisher, insurance and safety risk. ii. Council noted insurance advice that to be insured council must be present and manage fires, confirming this is not practical and not possible. iii. Council resolved to ban fires on the allotments <i>Carried Unanim</i> c. Unpaid invoice: Clerk confirmed 1 remaining tenant unpaid and that the tenant is a repeated offender with the cost of chasing for rent each year outweighing the rental income i. Council resolved to move discussion around next steps on unpaid rent to the private session to protect tenants' identity. <i>Carried Unanim</i> d. Security & community bid: Council resolved to proceed with project I to improve allotment security by installing Solar CCTV and smart locks if funding can be secured. <i>AA / SH Carried Unanim</i> ACTION – Clerk to update allotment policy, rules and guidelines to note that fires are not permitted on the allotments. ACTION – clerk to invite tenants to allotment inspection and notify of fires and security project. ACTION: Clerk to continue to seek funding for allotment security
24.	Tree Inspections: Council request to include Tett Turrets Leylandii, ACTION: Clerk to add Leylandii to council tree inspection
25.	Walnut tree Xmas lights: KC / DH & DW offered to take down the remaining walnut tree Xmas lights for storage ACTION: KC&DH& DW to take down Xmas lights on walnut tree

Signed as a correct record (Chair)_____ date: _____

26.	Streetlights: council noted that: a. 6-year Statutory inspection Report – passed with no issues reported b. annual inspection – passed with no issues reported
27.	Bus Shelter Bid: Council confirmed that the Bus Shelter funding bid has been approved and Council may proceed with the project. ACTION: Clerk and Cllr JF to proceed with implement the Bus Shelter improvement works. ACTION: confirm with MT works required on bus shelter ACTION: purchase shelves, bench, security light ACTION: Confirm artwork size and appropriate individual artwork size (or scale to fit – in which case determine how many) ACTION: contact school and kids’ groups with JF approved working for the art work
28.	Woodgate Way & The Close: Footpath works 7 th April: noted.
29.	Training: Council confirmed full attendance at training 23 rd February 5.30pm meet 6-9pm – ACTION Resend training and PIIP to SH
30.	School: provided Information on governors. Council noted governors at school is a serious responsibility, but it would be beneficial to have a representative on it from the village (eg a parent) . Council resolved No further Action on school governors
31.	Planning: New Freebridge proposal discussion – noted.
32.	Parishoner: Thank you for the ORG reopening - noted
33.	Parishoner - rubbish and litter picks – noted.
34.	Late corres. Parishoner – fly tipping on vacant plot opposite Little Lane- noted
35.	Meeting dates a. Council resolved the next meeting date as: Monday 2nd March 2026 - resolved Carried Unanim b. Council resolved to follow same AGM format as 2025: part 1: Village AGM + reports, Part 2: Parish Council AGM. 11th May 2026 Docking Village Hall Carried Anim
36.	Private session: Council closed meeting to public under relevant standing orders. a. Council resolved to extend meeting by 30 minutes to 21:30 b. Council resolved to engage NP Law to assist with eviction of allotment tenants in breach of tenancy agreement, setting a provisional budget and noting that value of peace of mind of ensuring process is followed. For privacy full details of discussion will be kept in confidential clerk notes until resolution and legal advice sought. Carried Unanim
37.	Meeting closed at 21:20

Heartwood bollards – unfinished 12/02/26



Our ref: 26/00146/F
Planning Officer: Clare Harpham
Council Information Centre: 01553 616200
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



PARISH CONSULTATION

Stuart Ashworth
Assistant Director Environment And Planning

The Clerk
Docking Parish Council
1 Jarvie Close
Sedgeford
Norfolk
PE36 5NG

Ref. No: 26/00146/F
Validated: 16 February 2026
Parish: Docking
Date: 17th February 2026

THE TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Details: **HOUSEHOLDER: Roof replacement to create first floor extension, front porch extension and rear extension at Orchard Bungalow Fakenham Road Docking King's Lynn Norfolk PE31 8NW**

I have recently received details in respect of the above planning application. If you would like to make comments on this application, please do so no later than 10 March 2026.

You can make your comments by email to: **planning.econsultation@west-norfolk.gov.uk**.

The Case Officer dealing with this is Clare Harpham who can be contacted on 01553 616318 should you have any questions.

Application details on public access can be found by clicking on the link below:

http://online.west-norfolk.gov.uk/online-applications/applicationDetails_____

Please allow 2 working days from the date of this letter to ensure the documents have been scanned.

I look forward to receiving any comments that you may have via email.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Ashworth', written over a light blue horizontal line.

Stuart Ashworth
Assistant Director
Environment and Planning

**KING'S LYNN & WEST NORFOLK BOROUGH COUNCIL
PLANNING CONTROL**

Reference No: 26/00146/F **Case Officer:** Clare Harpham

Proposal: HOUSEHOLDER: Roof replacement to create first floor extension, front porch extension and rear extension

Location: Orchard Bungalow Fakenham Road Docking King's Lynn Norfolk

Observations from: Docking Town/Parish Council.

Please tick

☐

SUPPORT the application because ... (please give relevant planning reasons in space below)

☐

OBJECT to the application because ... (please give relevant planning reasons in space below)

☐

NO OBSERVATIONS either in favour or against the proposal.

ANY OTHER COMMENTS:

Clerk to Docking Town/Parish Council Dated:

NOTE: In the event that the Parish Council do not provide reasons for their support or objection within 21 days from the date of this consultation, then it may stop qualifying applications from automatically going to Planning Committee in the event that the Parish Councils view differs from that of the planning officers.

Our ref: 26/00252/LB
Planning Officer: Jane Osler
Council Information Centre: 01553 616200
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



PARISH CONSULTATION

Stuart Ashworth
Assistant Director Environment And Planning

The Clerk
Docking Parish Council
1 Jarvie Close
Sedgeford
Norfolk
PE36 5NG

Ref. No: 26/00252/LB
Validated: 12 February 2026
Parish: Docking
Date: 16th February 2026

THE TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Details: **Application for listed building consent for replacement of front window fitted in 2007 - not original at 2 Hare House Station Road Docking King's Lynn Norfolk PE31 8LS**

I have recently received details in respect of the above planning application. If you would like to make comments on this application, please do so no later than 9 March 2026.

You can make your comments by email to: **planning.econsultation@west-norfolk.gov.uk**.

The Case Officer dealing with this is Jane Osler who can be contacted on 01553 616374 should you have any questions.

Application details on public access can be found by clicking on the link below:

http://online.west-norfolk.gov.uk/online-applications/applicationDetails_____

Please allow 2 working days from the date of this letter to ensure the documents have been scanned.

I look forward to receiving any comments that you may have via email.

Yours faithfully

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Stuart Ashworth
Assistant Director
Environment and Planning

**KING'S LYNN & WEST NORFOLK BOROUGH COUNCIL
PLANNING CONTROL**

Reference No: 26/00252/LB **Case Officer:** Jane Osler

Proposal: Application for listed building consent for replacement of front window fitted in 2007 - not original

Location: 2 Hare House Station Road Docking King's Lynn Norfolk

Observations from: Docking Town/Parish Council.

Please tick

☐

SUPPORT the application because ... (please give relevant planning reasons in space below)

☐

OBJECT to the application because ... (please give relevant planning reasons in space below)

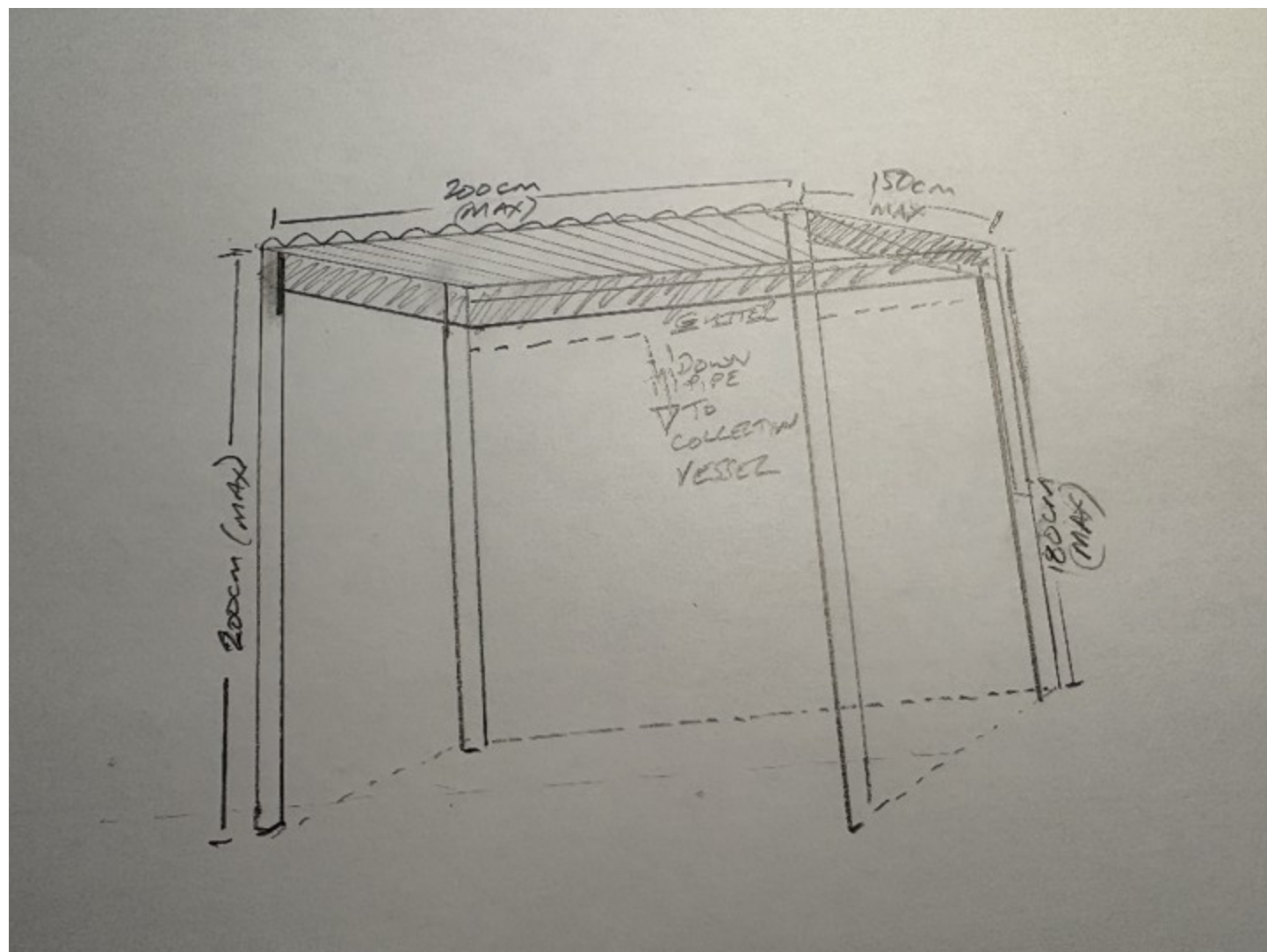
☐

NO OBSERVATIONS either in favour or against the proposal.

ANY OTHER COMMENTS:

Clerk to Docking Town/Parish Council Dated:

NOTE: In the event that the Parish Council do not provide reasons for their support or objection within 21 days from the date of this consultation, then it may stop qualifying applications from automatically going to Planning Committee in the event that the Parish Councils view differs from that of the planning officers.



11. From your parishioners, what level of enthusiasm is there for learning about the ponds in your parish?

☐ Low

☐ Moderate

☐ High

☐ Very high

☐ Other

12. Is there currently one or more persons who would be interested in being an ambassador for the ponds in your parish? *

☐ Yes - one

☐ Yes - more than one

☐ No

☐ Maybe

13. Is there currently a named person who would be interested in being an ambassador for the ponds in your parish?

14. Is there anything that you know about the ponds in your parish that you would like to share with us? This may be about the wildlife, history, or condition

From:

[REDACTED]

10 February 2026 17:25

To:

[REDACTED]

Subject:

Norfolk Ponds Project - A Pond for Every Parish - Pilot - Your invitation to express your interest

Dear Councillor and / or Clerk of Council,

I am writing on behalf of the Norfolk Ponds Project CIC, a community interest company working to conserve, restore and promote ponds as vital habitats for biodiversity across Norfolk.

We are currently developing a pilot initiative, A Pond for Every Parish, which aims to support local communities in learning more about the ponds in their parish and how they can be monitored and protected for wildlife. As part of this work, we are preparing a funding application to Anglian Water and are seeking to demonstrate the level of community interest across Norfolk's parishes.

To support this, we would be very grateful if the Parish Council could complete a short online form to share any initial knowledge you may have about ponds in your parish, as well as an indication of local interest in learning more about them. The form (please see link at the bottom of the email) should take only a few minutes to complete and can be filled in by any appropriate representative of the parish.

If possible, we would welcome responses by next Monday 16th February, as this will assist us with the current funding application. However, please be assured that responses received after this date will still be welcomed, reviewed and used to inform the project as it develops.

This survey represents the first step in our communications with parishes. Should the funding application be successful, we would be in touch again with further details about how parishes could be involved, including opportunities for local "pond ambassadors", training, and community engagement.

If you have any questions or would like further information at this stage, please do not hesitate to get in touch.

Thank you for your time and for the important work you do on behalf of your community.

Kind regards,

[REDACTED]

[REDACTED]

You are invited to take this:

Norfolk Ponds Project - A Pond for Every Parish - Pilot

Hi! Would you mind taking 5 minutes to complete this form? It would be great if you can submit your response by Feb 17, 2026. Thank you!

Start now

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)
[Terms and conditions](#) | [Privacy policy](#)

8. How many ponds are you aware of in your Parish? Please provide a rough guess *

- ☐ 0
- ☐ 1-5
- ☐ 5-10
- ☐ Other

9. How many ponds in your Parish are situated on private land? Please provide a rough guess *

- ☐ 0
- ☐ 1-2
- ☐ 3-4
- ☐ 5-10
- ☐ More than 10
- ☐ Other

10. How many ponds in your Parish accessible to the public? Please provide a rough guess *

- ☐ 0
- ☐ 1-2
- ☐ 3-4
- ☐ 5-10
- ☐ More than 10
- ☐ Other

Type to start searching...

Search

AGM 2026 – Save the date!



Marketing Officer (<https://www.norfolkalc.gov.uk/author/marketingandsupportoffice/norfolkalc-gov-uk/>)

📅 February 17, 2026 (<https://www.norfolkalc.gov.uk/2026/02/17/>) ⌚ 3:09 pm

Join us on 14 May

Norfolk ALC is pleased to announce that our 2026 Annual General Meeting will take place on:

- **Date:** Thursday 14 May 2026
- **Location:** Great Massingham Village Hall

We warmly invite all Norfolk ALC member councils to attend. With over 200 member councils across the county, we are keen to see strong representation at this year's AGM and we encourage early registration to help us plan accordingly.

Agenda

- 10:00 – 10:30 Arrival & Registration
- 10:30 – 10:35 Introduction – Madeleine Ashcroft, Norfolk ALC Chair
- 10:35 – 10:45 Welcome – lady Dannatt, Norfolk ALC Patron



- 10:45 – 10:55 2025 Report – Madeleine Ashcroft, Norfolk ALC Chair
- 10:55 – 11:05 Financial briefing and Year End Accounts from ~~DKC~~ – Norfolk ALC Finance Officer
- 11:05 – 11:15 2026 Business plan briefing – Norfolk ALC County Officer
- 11:15 – 11:25 Submitted questions – Norfolk ALC team
- 11:25 – 11:45 Julian Thompson, Community Climate Action
- 11:45 – 12:00 Questions for Julian
- 12:00 – 12:30 Lunch & Networking
- 12:30 – 12:35 Networking opportunities – Norfolk ALC Marketing & support Officer
- 12:35 – 12:55 Justin Griggs, NALC
- 12:55 – 13:05 Questions for Justin
- 13:05 – 13:20 Closing statement – Madeleine Ashcroft, Norfolk ALC Chair
- 13:20 End

Please note that this agenda is subject to change.

Guest speakers

We are delighted to welcome two external speakers who will provide valuable sector insight:

Julian Thompson, from Community Climate Action

Julian will deliver a session focused on energy and community action, exploring how local councils can play a practical and impactful role in responding to energy challenges.

Justin Griggs, from National Association of Local Councils (NALC)

Justin will speak about asset transfer opportunities in the context of Local Government Reorganisation (LGR), offering insight into what councils should be considering and preparing for.

Both sessions are designed to provide strategic value for councils navigating change and opportunity.

An AGM focused on the future – and your voice within it

This year's AGM comes at an important time for the sector. Alongside our formal AGM business, we will:

- Outline how we are strengthening support, engagement, and representation for councils and clerks
- Report on Norfolk ALC's progress following our recent reorganisation
- Share our priorities and direction for the year ahead

Our aim is for the AGM to feel constructive and forward-looking, an opportunity not only to understand Norfolk ALC's plans, but to engage with them.

We encourage member councils to register as soon as possible to secure their place and help us plan for attendance and catering.

membership(<https://www.norfolk.gov.uk/council-enquiry/>)
[\(https://www.norfolk.gov.uk/council-enquiry/\)](https://www.norfolk.gov.uk/council-enquiry/)
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07904 043911



countyofficer@norfolkalc.gov.uk



County Hall, Martineau Lane, Norwich, NR1 2UE



Send all mail to: County Officer, 49 Heather Gardens, Belton, Norfolk, NR31 9PP



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Docking Parish Council
Annalisa Dovey
Parish Clerk
1 Jarvie Close
Sedgeford
PE36 5NG

Please

Our ref: 2025 Val

10 February 2026

Dear Annalisa

**Norfolk Pension Fund
Docking Parish Council**

I am writing as part of the Triennial Valuation of the pension fund as of 31 March 2025. This Valuation sets the rates payable by employers for the three years beginning 1 April 2026.

Your Employer Contribution Rate

You are covered by the employer contribution rate stabilisation mechanism that is described in the Funding Strategy Statement. The application of the mechanism for the 2025 Valuation has resulted in an immediate reduction in your employer contributions by **3%** of pensionable pay.

Your contribution rate for the next three years is:

	Contribution Rate
1 April 2026 to 31 March 2027	19.5%
1 April 2027 to 31 March 2028	19.5%
1 April 2028 to 31 March 2029	19.5%

We have previously issued your results schedule, covering notes and Funding Strategy Statement consultation draft, which summarise how your employer contributions rates are calculated.

The Actuary will certify these as the minimum rates payable for the period. The rates will be applied from 1 April 2026 until 31 March 2029, unless material

events occur affecting either the fund as a whole, or your specific section within the fund. In this event, the governing regulations permit the Actuary to certify a revised rate where he believes this to be appropriate.

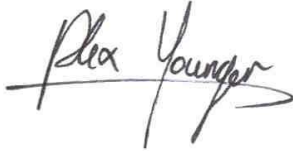
The actuary's calculations are based on the member data you supply to us. If you believe there are any discrepancies in the data, please let us know as soon as possible as this may affect the results. If you have any queries regarding these results, please do not hesitate to contact us.

Next Steps

Please sign and return the attached slip acknowledging your receipt of the new rates to sam.ayling@norfolk.gov.uk by **10th March 2026**.

The Actuary will formally sign-off the valuation by 31 March 2026. The final report will be published on our website after this date. If you would like to receive a hard copy of the document, please contact us and we will be happy to provide it. If you have any queries, please do not hesitate to contact either myself or any member of the pension team, who will be happy to assist.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Alex Younger', with a long horizontal stroke extending from the end of the name.

Alex Younger
Head of Funding and Investment

Sam Ayling
Norfolk Pension Fund
County Hall
Martineau Lane
NORWICH
NR1 2DH

Docking Parish Council
Annalisa Dovey
Parish Clerk
1 Jarvie Close
Sedgeford
PE36 5NG

Our ref: 2025 Val

Norfolk Pension Fund
Docking Parish Council

I confirm receipt of your letter dated 10th February 2026 and acknowledge the employer's contribution rate for the next three years will be:

	Contribution Rate
1 April 2026 to 31 March 2027	19.5%
1 April 2027 to 31 March 2028	19.5%
1 April 2028 to 31 March 2029	19.5%

Signed

Name

Title

Date

Feb 2026

Corres. Parishoner – Fly tipping Concerns

I hope you may be able to assist.

For the past 3 weeks, each week, same day, a domestic bin bag of rubbish has been placed by the dog bin on the corner of Brancaster Road in Docking.

Rubbish was again placed there yesterday.

I have tried to report this on line with Borough but the page has not working for some time. It keeps coming up with an error message.

I have reported the first 2 occasions to the Parish Council. The Clerk seems to think it may be someone litter picking but I doubt any resident would leave a large bag of rubbish like this. The bag is the same size each week. I understand the Parish Council are also limited in what they can do to resolve this.

It's clearly someone's domestic waste.

However, not sure how else to report this particularly as there appear to be issues on line.

Your support in resolving this matter would be appreciated.

I had thought of disposing of it myself but possibly not a good idea in the long term.

Many thanks

Corres. Highways response to a parishoner complaint about parking round the school.

Sent: Tuesday, February 3, 2026 17:14

Subject: Fw: Accident waiting to happen DOCKING

Subject: Accident waiting to happen DOCKING

Dear all,

I hope this email finds you well. I am writing to express my growing safety concerns, which are also shared by residents and other parents especially those on foot, regarding the parking situation at Docking School during drop-offs and especially at pick-up times. The current parking habits are creating a hazardous environment, and I fear it is only a matter of time before a serious accident occurs.

Cars are frequently parked on the zig-zag lines along the wall and entrance to the school, causing obstructions for emergency vehicles, tractors, and lorries. Just this morning, a lorry clipped a road sign while trying to navigate around the poorly parked cars. Additionally, vehicles are parking on both sides of the road, blocking the view for pedestrians attempting to cross, forcing them to step further into the road to see if it is clear. As an adult, I find it challenging to see clearly, [REDACTED]

[REDACTED] [REDACTED]
[REDACTED]
[REDACTED]

Furthermore, cars are parking on grass areas maintained by the council, blocking pavements, and damaging parts of the village green. Despite raising this issue with the school on multiple occasions, the only action taken has been a politely written note on the online messaging group. The school has not asked parents who are clearly seen parking in these areas to find alternative parking spots. This issue is worsening as people continue to disregard the rules, and it urgently needs to be addressed.

[REDACTED] a police perspective, what measures can you take to address the parking situation?

Highways, could you please investigate the possibility of implementing double yellow lines around this area and review the speed limit? Additionally, could you look into installing two pedestrian crossings, one from the Church Yard and another to cross the one-way system?

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Best wishes,

Highways response:

I have copied in Docking parish council, so they are aware.

Previous discussions surrounding the school parking have been undertaken. This is a rural school with a large catchment area. Therefore, parking is necessary and will always be a contentious issue.

Further restriction of parking in the locality will only serve to push parents and carers to park elsewhere effectively moving the issue to other nearby residential areas or uncontrolled streets.

The accident record at this location shows only a single minor incident in the last five years and this was on a Saturday with no involvement of the school activities. This does not support any immediate or urgent intervention.

The implementation of crossings or any additional restriction will need the support of the Parish council to proceed, where the parish could seek to secure funding for improvements through the Parish Partnership Scheme, should this be deemed a local priority.

Parking as to obstruct the footway and on grassed areas is in contravention of the Road Traffic Act 1988. This can be enforced by the police.

This issue is not an intrinsic fault with the highway and appears solely to be caused by poor parking of cars.

The school keep clear is currently only an advisory marking, with the placement of signs (pictured) this could be made mandatory. This would require enforcement by other parties to yield any realistic results or changes to behaviour.



I hope you understand our position I look forward to engaging with the parish council if they wish to engage further on this matter.

Kind regards

Highway Engineer

West Area Office

Infrastructure - Highways

Poplar avenue,

Saddlebow

Kings Lynn

PE34 3AQ

0344 800 8020



Norfolk County Council



Hi Annalisa,

- 1) are highways able to provide that additional signage? **Yes, if funding is provided. Alone they will not improve behaviour this needs a joined-up approach with parking enforcement (not a popular choice for most motorist). I am not certain how much resource the borough would be willing to offer.**
- 2) The police told the PC that this would not be their remit – they passed to Borough, who said, no, this is highways. Driving off the road is, as far as I'm concerned, against the law the police can enforce under the **Road Traffic Act 1988 section 34** but I suppose this is unpopular and given clause 3 is a get out for parking.

- (1) Subject to the provisions of this section, if without lawful authority a person drives a mechanically propelled vehicle—
 - (a) on to or upon any common land, moorland or land of any other description, not being land forming part of a road, or
 - (b) on any road being a footpath, bridleway or restricted byway,
 he is guilty of an offence.
- (2) For the purposes of subsection (1)(b) above, a way shown in a definitive map and statement as a footpath, bridleway or restricted byway is, without prejudice to section 56(1) of the **M1** Wildlife and Countryside Act 1981, to be taken to be a way of the kind shown, unless **F2** . . . the contrary is proved.
- [F3 (2A)** It is not an offence under this section for a person with an interest in land, or a visitor to any land, to drive a mechanically propelled vehicle on a road if, immediately before the commencement of section 47(2) of the Countryside and Rights of Way Act 2000, the road was—
 - (a) shown in a definitive map and statement as a road used as a public path, and
 - (b) in use for obtaining access to the land by the driving of mechanically propelled vehicles by a person with an interest in the land or by visitors to the land.]
- (3) It is not an offence under this section to drive a mechanically propelled vehicle on any land within fifteen yards of a road, being a road on which a motor vehicle may lawfully be driven, for the purpose only of parking the vehicle on that land.
- (4) A person shall not be convicted of an offence under this section with respect to a vehicle if he proves to the satisfaction of the court that it was driven in contravention of this section for the purpose of saving life or extinguishing fire or meeting any other like emergency.

[REDACTED]

- 3) Crossings – at last walk around, we were unable to identify anywhere a crossing could go – is it worth looking again. **There is little to be gained in us looking at this again there were some options to consider. However, the only way permission is granted to install a fixed crossing point will be with a feasibility study assume £6000 with no guarantee of what recommendations will be made following or any funding available to implement. Formal crossings are known to be very expensive.**
- 4) As there is parking further down the village and a village hall and playing field car park a short walk away, is banning parking altogether to force safe use of the safe parking, a possibility? Can we double yellow lines one side of the road – or both?

Parking restrictions will, as you suggest, relocate the problem. As it stands NCC have not identified this area as unsafe. A TRO legal order is required which needs a public consultation. If objected would have to be put to delegated powers to decide. If strongly opposed may not be granted at all. Cost are expected to be around £15,000, which again would require funding. This will also rely on enforcement, not a popular result.

Kind regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]