

# Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

|                      |                                                | 2024/25    | Revised    | Reserve<br>Movements | Actual Net | Balance    | Variance |
|----------------------|------------------------------------------------|------------|------------|----------------------|------------|------------|----------|
| <b>INCOME</b>        |                                                |            |            |                      |            |            |          |
| <b>Council</b>       |                                                |            |            |                      |            |            |          |
| 1                    | Precept                                        | £36,680.00 | £39,530.00 | £0.00                | £39,530.00 | £0.00      | 0.00%    |
| 2                    | Allotment Rents                                | £350.00    | £350.00    | £0.00                | £320.50    | £-29.50    | -9.20%   |
| 3                    | CIL                                            | £0.00      | £0.00      | £0.00                | £2,817.91  | £2,817.91  | 100.00%  |
| 5                    | Grants                                         |            |            |                      |            |            |          |
| 5/1                  | SAM2 Grant                                     | £0.00      | £3,175.00  | £0.00                | £3,175.00  | £0.00      | 0.00%    |
| 5/2                  | CIL ORG Grant                                  | £0.00      | £6,203.15  | £0.00                | £0.00      | £-6,203.15 | 100.00%  |
| 5/3                  | Xmas Lights Donation                           | £0.00      | £0.00      | £0.00                | £100.00    | £100.00    | 100.00%  |
| 5                    | Total                                          | £0.00      | £9,378.15  | £0.00                | £3,275.00  | £-6,103.15 | -186.36% |
| 6                    | Parish Partnership Scheme (NCC)                | £2,500.00  | £2,500.00  | £0.00                | £3,342.68  | £842.68    | 25.21%   |
| 7                    | Bank Interest CIL                              | £0.00      | £120.00    | £0.00                | £91.59     | £-28.41    | -31.02%  |
| 8                    | Bank Interest Savings<br>Bank Interest Savings | £0.00      | £1,300.00  | £0.00                | £755.31    | £-544.69   | -72.11%  |
| 9                    | Allotment Wrong Account                        | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 0.00%    |
| 10                   | Misc paid to wrong account                     | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 0.00%    |
| 15                   | Neighbourhood Plan                             | £0.00      | £9,925.00  | £0.00                | £9,925.00  | £0.00      | 0.00%    |
| <b>Total Council</b> |                                                | £39,530.00 | £65,541.98 | £0.00                | £60,057.99 | £-5,483.99 | -9.13%   |
| <b>Total Income</b>  |                                                | £39,530.00 | £65,541.98 | £0.00                | £60,057.99 | £-5,483.99 | -9.13%   |

# Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

|                    |                                   | 2024/25   | Revised   | Reserve<br>Movements | Actual Net | Balance   | Variance |
|--------------------|-----------------------------------|-----------|-----------|----------------------|------------|-----------|----------|
| <b>EXPENDITURE</b> |                                   |           |           |                      |            |           |          |
| <b>Council</b>     |                                   |           |           |                      |            |           |          |
| 100                | Chairman's Allowance              | £0.00     | £0.00     | £0.00                | £0.00      | £0.00     | 100.00%  |
| 105                | Councillors Expenses              | £0.00     | £0.00     | £0.00                | £0.00      | £0.00     | 100.00%  |
| 110                | Councillor Training               | £500.00   | £500.00   | £0.00                | £360.00    | £140.00   | -38.89%  |
| 115                | Insurance                         | £900.00   | £900.00   | £0.00                | £1,000.17  | £-100.17  | 10.02%   |
| 120                | Audit Fees                        | £500.00   | £500.00   | £0.00                | £440.00    | £60.00    | -13.64%  |
| 125                | Subscriptions / memberships       | £1,050.00 | £1,050.00 | £0.00                | £1,139.19  | £-89.19   | 7.83%    |
| 130                | Section 137                       | £0.00     | £0.00     | £0.00                | £0.00      | £0.00     | 100.00%  |
| 135                | Room Hire                         | £504.00   | £504.00   | £0.00                | £127.50    | £376.50   | -295.29% |
| 140                | Office Equipment/Maintenance      | £956.00   | £956.00   | £0.00                | £1,886.04  | £-930.04  | 49.31%   |
| 145                | Stationery/Postage                | £20.00    | £20.00    | £0.00                | £63.39     | £-43.39   | 68.45%   |
| 150                | Legal Fees                        | £5,000.00 | £5,000.00 | £0.00                | £0.00      | £5,000.00 | 100.00%  |
| 155                | Allotment Maintenance             | £500.00   | £500.00   | £0.00                | £0.00      | £500.00   | 100.00%  |
| 160                | Election Expenses                 | £9,000.00 | £4,000.00 | £0.00                | £0.00      | £4,000.00 | 100.00%  |
| 165                | De-Fib Maintenance                | £0.00     | £0.00     | £0.00                | £869.90    | £-869.90  | 100.00%  |
| 170                | Bank Charges                      | £0.00     | £0.00     | £0.00                | £47.40     | £-47.40   | 100.00%  |
| 175                | Printing Costs                    | £180.00   | £180.00   | £0.00                | £79.17     | £100.83   | -127.36% |
| 180                | Website / Emails                  | £210.00   | £210.00   | £0.00                | £0.00      | £210.00   | 100.00%  |
| 185                | Noticeboards / Village Newsletter | £100.00   | £100.00   | £0.00                | £0.00      | £100.00   | 100.00%  |
| 190                | Bench                             | £0.00     | £0.00     | £0.00                | £0.00      | £0.00     | 100.00%  |
| 195                | Grasscutting                      | £7,200.00 | £7,200.00 | £0.00                | £7,590.40  | £-390.40  | 5.14%    |
| 200                | Dog Bin New                       | £0.00     | £0.00     | £0.00                | £193.32    | £-193.32  | 100.00%  |

# Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

|                          |                             | 2024/25    | Revised    | Reserve<br>Movements | Actual Net | Balance    | Variance  |
|--------------------------|-----------------------------|------------|------------|----------------------|------------|------------|-----------|
| 205                      | Dog Bin Maintenance         | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 210                      | Dog Bin Emptying            | £800.00    | £800.00    | £0.00                | £666.12    | £133.88    | -20.10%   |
| 215                      | Litterbin                   | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 220                      | Streetlight New             | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 225                      | Streetlight Maintenance     | £360.00    | £360.00    | £0.00                | £781.39    | £-421.39   | 53.93%    |
| 230                      | Streetlight Energy          | £1,200.00  | £1,200.00  | £0.00                | £1,012.41  | £187.59    | -18.53%   |
| 235                      | General Village Maintenance | £0.00      | £5,182.00  | £0.00                | £128.47    | £5,053.53  | -3933.63% |
| 240                      | Village Events              | £1,050.00  | £1,050.00  | £0.00                | £1,120.72  | £-70.72    | 6.31%     |
| 245                      | Employment Costs            | £0.00      | £0.00      | £0.00                | £96.00     | £-96.00    | 100.00%   |
| 250                      | Staff Training              | £500.00    | £500.00    | £0.00                | £240.00    | £260.00    | -108.33%  |
| 255                      | Staff Expenses              | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 260                      | Staff Mileage               | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 265                      | SAMS2 Maintenance           | £1,000.00  | £4,175.00  | £0.00                | £3,489.15  | £685.85    | -19.66%   |
| 270                      | Grants                      | £3,000.00  | £8,000.00  | £0.00                | £6,757.50  | £1,242.50  | -18.39%   |
| 300                      | Standard CIL Expenditure    | £0.00      | £7,194.00  | £0.00                | £0.00      | £7,194.00  | 100.00%   |
| 400                      | Staff Salary                | £5,000.00  | £5,000.00  | £0.00                | £4,651.30  | £348.70    | -7.50%    |
| 405                      | Employers NI                | £0.00      | £0.00      | £0.00                | £142.26    | £-142.26   | 100.00%   |
| 410                      | PAYE                        | £0.00      | £0.00      | £0.00                | £1,042.20  | £-1,042.20 | 100.00%   |
| 415                      | Clerks Pension              | £0.00      | £0.00      | £0.00                | £0.00      | £0.00      | 100.00%   |
| 500                      | Neighbourhood Plan          | £0.00      | £10,000.00 | £0.00                | £6,374.35  | £3,625.65  | -56.88%   |
| <b>Total Council</b>     |                             | £39,530.00 | £65,081.00 | £0.00                | £40,298.35 | £24,782.65 | -61.50%   |
| <b>Total Expenditure</b> |                             | £39,530.00 | £65,081.00 | £0.00                | £40,298.35 | £24,782.65 | -61.50%   |

# Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

|                          | 2024/25      | Revised        | Reserve<br>Movements | Actual Net        | Balance            | Variance  |
|--------------------------|--------------|----------------|----------------------|-------------------|--------------------|-----------|
| Total Income             | £39,530.00   | £65,541.98     | £0.00                | £60,057.99        | -£5,483.99         | -1095.15% |
| Total Expenditure        | £39,530.00   | £65,081.00     | £0.00                | £40,298.35        | £24,782.65         | -162.61%  |
| <b>Total Net Balance</b> | <b>£0.00</b> | <b>£460.98</b> |                      | <b>£19,759.64</b> | <b>-£30,266.64</b> |           |

Bank Accounts - Details and Current Balances

Start of year 01/04/24

Account Type : Ordinary

| Account Name         | Account Type | Account Number | Sort Code | Last Reconciled Date | Last Reconciled Balance £ | Current Balance £ |
|----------------------|--------------|----------------|-----------|----------------------|---------------------------|-------------------|
| CIL                  | Ordinary     | 20437336       | 60-83-01  | 31/12/24             | 6,712.04                  | 6,712.04          |
| General : Unity Bank | Ordinary     | 20437310       | 60-83-01  | 31/12/24             | 5,026.98                  | 7,465.81          |
| Savings Account      | Ordinary     | 20437323       | 60-83-01  | 31/12/24             | 53,428.71                 | 53,428.71         |
| TOTAL                |              |                |           |                      |                           | £67,606.56        |

# Received Income Transactions

Start of year 01/04/24

received between 01/04/24 and 31/12/24, for the Council

| Paying ref. | Received date | Tn no    | Invoice | Gross      | Vat   | Net        | Heading | Details                                                                                                                                                    |
|-------------|---------------|----------|---------|------------|-------|------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             | 01/04/24      | 34       |         | £2,438.83  | £0.00 | £2,438.83  | 4       | HMRC (VAT) VAT refund 01/04/23 - 31/03/24                                                                                                                  |
|             | 08/04/24      | 27       |         | £39,530.00 | £0.00 | £39,530.00 | 1       | KLWNBC Precept                                                                                                                                             |
|             | 17/04/24      | 23       |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Allotment Charge                                                                                                                      |
|             | 17/04/24      | 24       |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Allotment Rent                                                                                                                        |
|             | 22/04/24      | 25       |         | £12.50     | £0.00 | £12.50     | 2       | ████████████████████ Allotment Payment                                                                                                                     |
|             | 22/04/24      | 26       |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Allotment Holder                                                                                                                      |
|             | 22/04/24      | 28       |         | £1,419.18  | £0.00 | £1,419.18  | 3       | KLWNBC CIL Payment                                                                                                                                         |
|             | 13/05/24      | 29       |         | £5.00      | £0.00 | £5.00      | 2       | ████████████████████ Allotment Payment                                                                                                                     |
|             | 26/06/24      | 30       |         | £3,175.00  | £0.00 | £3,175.00  | 5/1     | Norfolk Community Foundation Grant                                                                                                                         |
|             | 30/06/24      | 31       |         | £45.39     | £0.00 | £45.39     | 7       | Unity Bank Interest Cil                                                                                                                                    |
|             | 30/06/24      | 32       |         | £362.73    | £0.00 | £362.73    | 8       | Unity Bank Bank Interest Business                                                                                                                          |
|             | 12/07/24      | 33       |         | £9,925.00  | £0.00 | £9,925.00  | 15      | Groundwork UK R/C N/Plan Grant                                                                                                                             |
| 240930      | 30/09/24      | 48       |         | £392.58    | £0.00 | £392.58    | 8       | Unity Bank Savings interest 392.58 30/092024                                                                                                               |
| 240930UBC   | 30/09/24      | 49       |         | £46.20     | £0.00 | £46.20     | 7       | Unity Bank                                                                                                                                                 |
| 241024      | 24/10/24      | 35       |         | £1,398.73  | £0.00 | £1,398.73  | 3       | KLWNBC CIL 22013986                                                                                                                                        |
| ██████████  | 29/10/24      | 39 4     |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Allotment Rent 01/01/24 - 31/12/24                                                                                                    |
| ██████████  | 25/11/24      | 42 8     |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Alloment Rent                                                                                                                         |
| 241127Allot | 27/11/24      | 46 11    |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Alloment Rent                                                                                                                         |
| FPS241203P2 | 03/12/24      | 38 3     |         | £25.00     | £0.00 | £25.00     | 2       | ████████████████████ Alloment Rent - ████████ 01/01/25-31/12/25                                                                                            |
| ██████████  | 06/12/24      | 37 2     |         | £3.00      | £0.00 | £3.00      | 2       | ████████████████████ Alloment Rent 1st january 2025 - 31st December 2025                                                                                   |
| Chq20241216 | 16/12/24      | 53 Dec24 |         | £100.00    | £0.00 | £100.00    | 5/3     | Anonymous Donation Xmas lights donation ( cheque) anonymous                                                                                                |
| BACS2024121 | 17/12/24      | 40 5     |         | £9.38      | £0.00 | £9.38      | 2       | ████████████████████ Alloment Rent ████████ 01/01/25 - 31/12/25 less January, february, March 2025 - adjustment due to paying April 24 - april 25 already. |

# Received Income Transactions

Start of year 01/04/24

received between 01/04/24 and 31/12/24, for the Council

| Paying ref.           | Received date | Tn no | Invoice | Gross      | Vat   | Net        | Heading | Details                                                                              |
|-----------------------|---------------|-------|---------|------------|-------|------------|---------|--------------------------------------------------------------------------------------|
|                       | 17/12/24      | 44    | 6       | £18.75     | £0.00 | £18.75     | 2       | Alloment Rent - Plot - 01/01/25 - 31/12/25 +Adjustment for Jan-March 25 alrady paid. |
| BACS2024122           | 23/12/24      | 43    | 9       | £18.75     | £0.00 | £18.75     | 2       | Alloment Rent - Plot - 01/01/25 - 31/12/25                                           |
| BACS2024122           | 23/12/24      | 51    | 14      | £10.50     | £0.00 | £10.50     | 2       | Andrew Morrision<br>Alloment Rent                                                    |
| FPS241206NC<br>C      | 26/12/24      | 50    | 13      | £3,342.68  | £0.00 | £3,342.68  | 6       | Norfolk County Council<br>NCC Verge Maintenance 2023-2025                            |
| BACS2024123<br>0P10ZS | 30/12/24      | 41    | 7       | £25.00     | £0.00 | £25.00     | 2       | Alloment Rent Plot - 01/01/25 - 31/12/25                                             |
| Total                 |               |       |         | £62,454.20 | £0.00 | £62,454.20 |         |                                                                                      |

# Paid Expenditure over £100.00

Oct 2024 - Dec 2024

Docking Parish Council

| Payment Reference | Paid date | Tn no | Net       | Vat     | Cttee | Details                              | Heading                                                                                                                                                                                                                                         | 137                          |
|-------------------|-----------|-------|-----------|---------|-------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| s/o241017NP       | 17/10/24  | 1213  | £107.16   | £5.36   | COUN  | N Power                              | Electricity cnsumption: 1 Sep 2024 to 30 Sep 2024                                                                                                                                                                                               | 230 <input type="checkbox"/> |
| FPS241028MT       | 28/10/24  | 1203  | £600.00   | £0.00   | COUN  | Matthew Todd                         | Grasscutting                                                                                                                                                                                                                                    | 195 <input type="checkbox"/> |
| FPS241028CCP      | 28/10/24  | 1208  | £3,850.00 | £770.00 | COUN  | Collective Community Planning Ltd    | First draft of the Neighbourhood Plan and Meeting 30 September                                                                                                                                                                                  | 500 <input type="checkbox"/> |
| FPS241028AD       | 28/10/24  | 1209  | £375.35   | £0.00   |       | Annalisa Dovey                       | Clerk duties for Docking Parish Council – 35 hours of service less HMRC Total: £353.65<br>Expenses: Printing at Witley press for Sept 24 DPC meeting : total £16.10<br>Expenses: Printing and Posting letter to Edges (signed for):total: £5.60 | 145 <input type="checkbox"/> |
| FPS241028GI       | 28/10/24  | 1210  | £198.24   | £0.00   | COUN  | Gallagher                            | Cyber Insurance with Coalition                                                                                                                                                                                                                  | 115 <input type="checkbox"/> |
| FPS241028PLFL     | 28/10/24  | 1211  | £315.00   | £63.00  | COUN  | PKF Littlejohn                       | Professional services rendered in connection with the following:<br>Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024                                                                          | 120 <input type="checkbox"/> |
| FPS241028SH       | 28/10/24  | 1215  | £105.00   | £0.00   | COUN  | Sandra Howard                        | expenses for NHP<br>Printing services for the Neighbourhood Plan                                                                                                                                                                                | 500 <input type="checkbox"/> |
| FPS241028EIS      | 28/10/24  | 1217  | £249.42   | £49.88  | COUN  | Edge It Systems                      | AdvantEDGE - 5 Year Contract<br>• Finance • 1 concurrent user• 10/11/24 - 09/11/25 (2nd Year Period)                                                                                                                                            | 125 <input type="checkbox"/> |
| FPS241031Amey     | 31/10/24  | 1228  | £1,933.84 | £386.77 | COUN  | AMEY LG Ltd                          | BrancasterRoad,Docking.emergency CallOut and repair                                                                                                                                                                                             | 225 <input type="checkbox"/> |
| FPS241104Brown    | 04/11/24  | 1234  | £157.50   | £0.00   | COUN  | Docking Brownies                     | Grant   Brownies   Trip                                                                                                                                                                                                                         | 270 <input type="checkbox"/> |
| FPS241113AD       | 13/11/24  | 1227  | £677.81   | £7.18   |       | Annalisa Dovey                       | Clerks services and expenses                                                                                                                                                                                                                    | 175 <input type="checkbox"/> |
| FPS241113MT       | 13/11/24  | 1232  | £600.00   | £0.00   | COUN  | Matthew Todd                         | Grass cutting & maintenane                                                                                                                                                                                                                      | 195 <input type="checkbox"/> |
| FPS241113CCP      | 13/11/24  | 1233  | £350.00   | £70.00  | COUN  | Collective Community Planning Ltd    | Write SEA - Write SEA/HRA screening assessment for the neighbourhood plan ( on bank statement the reference wil read INV 0481 Write SEA ; I put the wrong one)                                                                                  | 500 <input type="checkbox"/> |
| FPS241113Scouts   | 13/11/24  | 1235  | £800.00   | £0.00   | COUN  | 1st Docking (Hare's Own) Scout Group | Grant   Scouts   Kitchen equipment                                                                                                                                                                                                              | 270 <input type="checkbox"/> |

# Paid Expenditure over £100.00

Oct 2024 - Dec 2024

Docking Parish Council

| Payment Reference | Paid date | Tn no | Net       | Vat    | Cttee | Details        | Heading                                                                                                        | 137                          |
|-------------------|-----------|-------|-----------|--------|-------|----------------|----------------------------------------------------------------------------------------------------------------|------------------------------|
| FPS241115LH       | 15/11/24  | 1239  | £750.00   | £0.00  | COUN  | London Hearts  | DHSC - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet with keypad lock - Partially Funded | 165 <input type="checkbox"/> |
| FPS241119NP       | 19/11/24  | 1236  | £116.24   | £5.81  | COUN  | N Power        | Electricity consumption                                                                                        | 230 <input type="checkbox"/> |
| FPS241120AD       | 20/11/24  | 1245  | £154.95   | £30.99 | COUN  | Annalisa Dovey | Xmas lights through Amazon                                                                                     | 240 <input type="checkbox"/> |
| FPS20241213Clerk  | 13/12/24  | 1242  | £1,115.10 | £2.35  |       | Annalisa Dovey | Clerking Services                                                                                              | 175 <input type="checkbox"/> |
| FPS20241213MT     | 13/12/24  | 1248  | £600.00   | £0.00  | COUN  | Matthew Todd   | October 2024                                                                                                   | 195 <input type="checkbox"/> |
| DD20241218NP      | 18/12/24  | 1250  | £134.45   | £6.72  | COUN  | N Power        | Electricity Consulmption                                                                                       | 230 <input type="checkbox"/> |

# Bank Account Transfers

Start of year 01/04/24

| Date     | Amount    | Debit           | Credit               | Cheque Ref.        | Reason                     |
|----------|-----------|-----------------|----------------------|--------------------|----------------------------|
| 30/10/24 | £5,000.00 | Savings Account | General : Unity Bank | TFR243010SA_C<br>A | Cover uocoming<br>payments |