

## DOCKING PARISH COUNCIL

### PARISH COUNCIL MEETING

Clerk: Annalisa Dovey | Email: [clerk@dockingparishcouncil.gov.uk](mailto:clerk@dockingparishcouncil.gov.uk)

I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in:

#### **Docking Ripper Hall**

**Date: Monday, 6th January 2024****Time: 6:30 PM (Coffee and biscuits) | 7:00 PM (Meeting opens)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Docking Parish Council welcomes the public and press to its meetings. The public and press may address the Council during the Public Session. However, the law does not permit members of the public and press to take part in debates.

### AGENDA

1. **Welcome by the Chair**
2. **Present and Apologies**
3. **Public Session:** In accordance with the Public Participation Policy – maximum time: 15 minutes, with up to 3 minutes per person, as per Standing Orders.
4. **Declarations of Interest:** To receive declarations of interest on agenda items. Members must declare any pecuniary or other interests that may involve a conflict of interest.
5. **Past Minutes:** To approve (sign) past minutes [December 2024](#)
  - 5.1. To receive updates or matters arising (for information only):
  - 5.2. To review [Action list](#).
6. **Reports and Updates**
  - 6.1. Borough Councillor Update
  - 6.2. County Councillor Update
  - 6.3. Clerk's Report
  - 6.4. Highways Updates
  - 6.5. Working Group Updates:
    - 6.5.1. Personnel
    - 6.5.2. ORG
      - 6.5.2.1. Motion to approve delegated power for the clerk to approve an estimate for the clearing and proceed with work
      - 6.5.2.2.
    - 6.5.3. [Assets and Maintenance](#) : To review current draft register
      - 6.5.3.1. Note any extra information
      - 6.5.3.2. Motion to approve twice annual inspection policy.
      - 6.5.3.3. Consider suggested works and questions

6.6. Training

6.7. Events

**7. Finance (RFO)**

7.1. To [receive Q3 report](#) (including statement of accounts, and details of payments, receipts, and transfers)

7.2. To receive (sign) December [Reconciliations](#)

7.3. To Note Dec24 [Expenditure](#)

7.4. To approve (sign) upcoming [expenditure](#) for January 2024

7.5. Precept: To approve (vote) the proposed Precept for 2025-26

7.6. CIL Funding

**8. Motions and Requested Agenda Item**

8.1. Village Sign Restoration (MLE)

8.2. Citizens Award Scheme (Proposed by JF)

8.3. [Parking around the school letter](#)

**9. Correspondence Received**

9.1. Parishioner | Email | Christmas lights near the pond

9.2. Parishioner | Email | ORG concerns

9.3. Parishioner | Verbal (via Cllr Howard) | Concern about the War Memorial

**9.3.1. Cllr Howard: [Motion to ensure maintenance of the War Memorial.](#)**

**10. Planning Matters**

10.1. Delegated Planning Applications

10.1.1. **24/02068/F** | School fire exits | Objected – not in keeping

10.2. Planning Applications Received

10.2.1. **24/02068/F** | School exits – re-applied with changes

10.3. Planning Applications Received After Agenda Published

10.3.1. None

11. Items for Next Month's Agenda: This item is for noting purposes only and will not be discussed during the meeting

**12. Meeting dates**

12.1. Next meeting: Monday, 3<sup>rd</sup> February 2025

12.2. Annual General Meeting: Tuesday May 6<sup>th</sup> - Pavillion

**13. Private Session**

14.1. Consider closing the meeting to the public under relevant legislation and standing orders.