

DOCKING PARISH COUNCIL

PARISH COUNCIL MEETING

Clerk: Annalisa Dovey

Email: clerk@dockingparishcouncil.gov.uk

I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in Docking Ripper Hall

Monday 9th December 2024

6.30pm | Coffee and biscuits

7.00pm | Meeting opens

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

- 1. Welcome by the Chair**
- 2. Present and apologies**
- 3. Public Session** in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders.
- 4. To receive declaration of interests on agenda items.** Receive any declarations of interest of a pecuniary or other nature which may involve a conflict of interest
- 5. Past Minutes**
 - 5.1.** To approve (sign) [receive past minutes](#)
 - 5.2.** To receive any updates or matters arising (for information only)
 - 5.3.** To confirm (vote): [Actions Updated](#)
 - 5.4.** To note [Actions with No Update](#)
 - 5.4.1.** To receive any late updates
- 6. Reports and updates**
 - 6.1.** Borough Councillor update
 - 6.2.** County Councillor update
 - 6.3.** Clerk's report
 - 6.3.1.** Dog Bin: [To decide: New Dog Bin Quote](#)
 - 6.4.** Delegated decisions
 - 6.5.** Highways updates
 - 6.6.** Training
 - 6.6.1.** **Motion: To approve FILCA training spend**
 - 6.7.** Events
- 7. Finance**
 - 7.1.** To receive RFO monthly report November 2024
 - 7.1.1.** [Statement of accounts](#)
 - 7.1.2.** [Expenditure \(Nov 2024\)](#),
 - 7.1.3.** To approve (sign): [Bank Reconciliation and statement November 2024](#)
 - 7.1.4.** To approve (sign): [Upcoming expenditure December 2024](#)
 - 7.2.** Budget
 - 7.2.1.** To approve (Vote): [Budget 25 26](#)

8. Motions and requested Agenda items
 - 8.1. [Review printing costs budget - agree to extend / alter or buy a printer](#)
 - 8.2. Motion to email school with regards parking
 - 8.3. [Motion to Move SAM2](#)
 - 8.4. To consider Monks Close Community Centre
 - 8.5. The ORG Project : [To receive report](#) and consider proposed motions
9. Flagpole:
10. Governance
 - 10.1. To consider the [Policy Review Document](#) and updated policies.
 - 10.2. [Anti-bullying and Harassment Policy](#)
 - 10.3. [Code of Conduct](#)
 - 10.4. [Communications Policy](#)
 - 10.5. [Complaints Procedure](#)
 - 10.6. [Delegation Policy and Register Scheme](#)
 - 10.7. [Equality & Diversity Policy](#)
 - 10.8. [Grievance Procedure](#)
 - 10.9. [Group Membership and Register](#)
 - 10.10. [Homeworking Policy](#)
 - 10.11. [IT Security and Usage Policy](#)
 - 10.12. [Pension Policy](#)
 - 10.13. [Privacy Policy](#)
 - 10.14. [Record Management Policy](#)
 - 10.15. [Risk Management Policy and Assessment](#)
11. Correspondences received
 - 11.1. Email | Parishoner complaint about Freebridge streetlight
 - 11.2. Email | Parishoner querying Councillor probity; registered interests and registered interests policy
 - 11.3. Email | Parishoner information on Tree Work Order and Honey Fungus
 - 11.4. Email | Parishoner concerned about Feral Cats
 - 11.5. Verbal To Councillor | Parishoner enquiry about the flagpole
 - 11.6. Email | Parishoner suggesting a citizens award scheme
 - 11.7. Email | Parishoner objecting to 24/01992/F
12. Planning matters
 - 12.1. Delegated Planning applications
 - 12.1.1. 24/01992/F : [Cedar Lodge Sedgeford Road | Council Objected](#)
 - 12.1.2. 24/01900/F : [Docking Primary School /](#) Council raised no objection
 - 12.1.3. 24/02001/F: [Seagreen Lane | No objection](#)
 - 12.2. Planning Applications received
 - 12.2.1. 24/02068/F | [Docking Primary School](#) | UPVC exits for evacuations
 - 12.3. Planning Applications received after agenda published
13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)
14. Next meeting: Monday 6th January, 2025.