

The location of the centre village SAM2

- Motion to Move the SAM2

For moving:

1. Provide better visibility(safety) leaving and entering the driveway in that direction.
2. To preserve the look and character of the village in front of the culturally and aesthetically important village gates.
3. Character and aesthetics of our village are something we have highlighted as important to preserve and value.

For staying

1. The importance of having SAM2 in the village
 - a. Highest speeding count in Norfolk
 - b. Safety
 - c. High effectiveness of SAM2s in slowing drivers down
 - d. Necessity of the data to support other measures (cameras / police presence etc)
 - e. Repeater signs have been denied.
2. The need to have one at that location
 - a. High risk area with pedestrians and residents at Ripper Hall
 - b. Known location of high speeds from speed watch
 - c. Liaison with police, speed watch and highways identified it as a high impact area
 - d. Importance of slowing vehicles before getting to school area (already a SAM2 to prevent speeding from the other direction.
 - e. A SAM2 further out gives time for speed to re-increase at the key safety point.
3. Speed watch team have checked the location and confirmed that there is no significant sight reduction due to its location
4. The location has been checked by PC Ian Smith and confirmed as safe and appropriate
5. Safety is more valuable than aesthetics, and the aesthetic impact is comparatively minimal.

Practicalities

1. To move the post costs £330 + VAT
2. Cost of engaging a contractor to move the SAM2 itself
3. Where is an alternative location?
 - a. The other side of the road?
 - b. More to one side?
 - c. Elsewhere in the village
4. SAM2s face one direction for 28 days, the other direction for 28 days, are moved to another location for 28 days and then repeat. So, it is not permanently in this location.
5. All locations are checked every 3 years by the police for safety and appropriateness. Coincidentally PC Ian Smith checked all our locations recently and approved them
6. We have a memorandum of understanding with highways for the location of all our SAM2s and this included this location.

Project Brief: Renovation of the Old Recreation Ground (ORG)

Project Overview

The Old Recreation Ground (ORG) has historically been intended as a green space for the enjoyment of parishioners and the wider public. However, over time, the area has become overgrown and underused. We aim to revitalising this space into a vibrant and accessible area for the community, ensuring its future as a hub for outdoor activities, relaxation, and environmental benefits.

The [covenanat on the title deed](#) (linked here) obligates the Parish council to maintain this land for public recreational use and we are excited to be fulfilling this requirement for the parish.

The project will be ongoing, with continual improvements and additions planned to ensure the space evolves and develops in response to community needs and feedback.

Our Neighbourhood Plan recently identified that Docking is low on Green Spaces so this would be a welcome addition.

A Biodiversity consultant identified the area as an excellent space for ensuring biodiverse development and with our, and the government's recent commitment to considering biodiversity in all plans, this is excellent news for a plan to develop the ORG into a biodiverse outside green space for all to enjoy

Public Consultation:

Parish input into the space is essential for creating something that suits the needs and wishes of the residents.

We propose that the council approves the fundamentals of readying the space ahead of Parish-led and consulted enhancements.

With the scope for so many possibilities, we would aim to achieve manageable projects one at a time, with plenty of opportunity to feedback and consult with the community on each one, to build the space into something our parish wants and enjoys wils enhancing biodiversity.

Project Funding

- The Council has secured £6,000 in funding from the Community Infrastructure Levy (CIL), conditional on the Council matching £1,000 of this funding and delivering a **community garden** through **Phase 1 (a&b)**.
- The hedge trees have been funded by the Woodland Trust

Biodiversity

The Council is obligated and committed to considering biodiversity impact in any project and to preserving and enhancing biodiversity throughout the Parish.

A consultant has assessed the sites and identified that the parish has excellent biodiversity opportunities at the ORG and key considerations could be:

- Creation of varied habitats (eg hedging / different trees / wet areas)
- Sympathetic planting – choosing pairings that naturally support each other – eg bulbs near trees to provide protection and polination

- Native planting – where possible trees should be Native species = eg English Heritage Fruit trees
- Encourage pollinators with native species plants that insects love. (eg wild flowers)
- Vary planting and areas – making sure that there is great variety in types of planting and differences between areas means more habitats are created

Motion for Council Approval

After reviewing details below, the Council is asked to:

1. **Motion to Approve Stage 1a** (up to the estimated cost +10% for fluctuations in prices), with the understanding that we will aim to reduce costs wherever possible so any increase in costs over a 10% margin will revert to council for consideration and further approval.
2. **Motion to Approve Stage 1b in principle**, pending final decisions on design and location following the site clearance and costs.
3. **Motion to commit to parish consultation on all additional enhancements** (outside of standard maintenance and / or emergency works) through announcing any proposed plans in our newsletter, on Facebook and including an agenda item at the next available meeting.

Phase 1: Renovation of the ORG (Community Garden) - Broad Overview

Phase 1 will be split into two key stages:

- **Phase 1a: Site Clearance, Fencing, and Safe Access Measures**
- **Phase 1b: Planting of Fruit Trees, Seating, and a mown path**

Phase 1a: Site Clearance, Fencing, and Safety Measures

The first step in Phase 1 will involve clearing the site to make it accessible and safe for use by the community. This stage will include:

- **Site Clearance:** Removal of overgrown vegetation, debris, and any other obstructions, with a focus on preparing the land for further development and enabling recreational use.
- **Fencing:** Secure the perimeter of the site with a fence.
- **Hedgerow Planting:** Install a hedgerow along the fence to provide a biodiverse habitat, encourage wildlife, and securely define the boundaries of the space.
- **Safe Access Measures:** Implement any necessary measures to ensure safe and easy access to the area for all community members.

Item	Cost	Ongoing Maintenance
Clearing the area (guesstimate –	TBA	

Fence (100m stock)and installation	£2120 - 3120	None – hedge designed to grow through and encompass
Buying hedgerow trees (420)	Woodand Trust Donation	Hedge maintenance – annual once grown
Planting Hedgerow Trees	Volunteer	
Protecting hedge row trees (sleeves) lowest of 3 quotes	163.8	
Safe Access Measures	TBA	
Total (not including funding)		

Estimated Cost for Stage 1a: [Insert Estimated Cost]

(We aim to keep this cost under budget and will seek competitive quotes to achieve the best value.)

Stage 1b: Community Garden Enhancements

Once the land has been cleared and is safe for use, the following features will be added to enhance the space:

- **Fruit Trees:** Plant fruit trees along the perimeter or in suitable areas of the ground to promote sustainability and provide a community resource. Nb. costs of trees vary widely depending on grown they are.
- **Seating:** (choosing recycled plastic / composite for low maintenance and environmentally conscious) Install benches or seating areas for visitors to relax, socialise, and enjoy the space.
- **(Dog) Walking Path:** Mow and maintain a walking path around the edge of the ground, ensuring it is accessible and safe for all users.
- **Signage**
- The exact locations of the fruit trees, seating, and paths will be determined after the clearance of the site, ensuring that the areas are suitable for such installations. Until it is cleared it is not possible to be exact.

Item	Cost per unit	3	5	10	20	Maintenance
Fruit trees English heritage	£28, £55, £75		£125, £275, 375	£280, £550, £750	£560,1100,£1500	Pruning and rotten fruit clearing when grown
Benches	300-500 (for budget I have picked most common– 450.	1350	2250	4500	/	No maintenance

Picnic benches	450	1350	2250	4500	/	No maintenance
Mowing the path round the edge	TBA					

Estimated Cost for Stage 1b: [Insert Estimated Cost]

Costs and the design of the second stage project largely depend on what is visible and viable once the site had been returned to safe and cleared area.

Maintenance:

Ongoing maintenance of this basic stage is limited – and may be obligated as set out in the covenant. Items of necessity would include:

- Hedge cutting back once grown
- Pruning trees annually once grown
- Annual mowing of the path – in case it grows over, but it is anticipated that ths will be kept down by walkers
- Insurance – there is no anticipated increase to our insurance premiums for this.

Additional items to consider may be:

- Install a new dog bin (£400 insatllation + emptying £122 a year)

Phase 2: Additional Enhancements

Phase 2 of the project will involve additional enhancements to the ORG, including, but not limited to:

The timeline for Phase 2 will depend on available funding, including the success of any future grant applications and further community support.

We would seek parish consultation on what would be most desired and move forwards project by project, reconsidering at council for approval for each addition to ensure the space is truly what we would like, and also financially viable both to implement and maintain. .

The renovation of the ORG **will** be a community-led project that enhances the green space and ensures its use for generations to come

Below are some ideas that have been suggested – the list is neither exhaustive nor definite – its an ideas pot!

Signage		
Wild flowers	Compost Facility and leaf mould	Solar pump
Raised beds	Bug hotels	Bulbs
Bee keeping	Willow domes innstalled	Vehicle gate with pedestrian
Accessibility	CCTV	Tree protectors
Kids picnic benches	Wood chip	Hedge protectors

Chickens	Wormery including starter kit	Shed 9x10foot
Signage	IBC recycled inc delivery	Wildlife cameras – (bird feeder)

Printing Costs vs Printer

1. Cost comparison

Without a printer using alternative services = 266.25 (Not including other consideration below)

- **Monthly essentials:**
- Required – past minutes and bank reconciliations
- Nice to have 5x agendas for public at meetings
Cost £14-16
= £180
- **Annually:**
- Print and post - allotment agreement, ts and cs and invoice
- Print and post adhoc letters (2 in 6 months / 4 a year?)
 - £5.75 a letter (first class signed for) = £86.25

Using our own printer = £200.25

- Cost of printer (over 3 years)
 - Average life span is 3-5 years 3 years for an inkjet – courtesy of google research)
 - Brother printer £230
 - = £76 annually
- Ink and paper
 - Brother cartridges – £35
 - Box of paper - £15
- Postage £3.35 a letter (signed for) = £50.25
- Additional time = £{xxxx} redacted for privacy.

2. Practicality comparison

- *Quicker to send to print*
- *Quicker to send to post*
- *No risk of printer failure*

- *Own printer is more flexible / instant(if required)*

3. Other considerations

- Following the government consultation, it maybe that e-signs become accepted for minutes etc. We would move to this as it meets our environmentally friendly directive as well as being cost and time effective whilst also being the most secure and least at risk.
- At this point, printing would only be for letters - £86 a year + unforeseen.**
- Moving the allotmentst to a argely digistal system except where necessary, would leave us with almost no printing and posting. **At this point, the P&P budget outsourced could be dropped to £50 annually.**

