

The Minutes of Docking Parish Council Meeting

8th April 2024

Present: Cllr Crompton, Cllr Durrant, Cllr Flower, Cllr Howard, Cllr Lewis, Cllr Leverett, Cllr Archdale, Cllr, Latter, Cllr Wroth, Cllr Kilby, Cllr Miles and Cllr Sandall
Also Present: C Crawford Clerk and 9 members of the public.

- 1. Cllr Kilby welcomed everyone to the meeting.**
- 2. It was resolved to accept apologies from;** Cllr Cherney & Sarah Bristow Locum Clerk.
- 3. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Cllr Crompton – Playing Field Committee
Cllr Durrant - personal interest in the ORG and family links to Matthew Todd
Cllr Flower – Ripper Hall Committee
Cllr Wroth - Personal interest in Playing Field Committee
Cllr Leverett- Football Committee
Cllr Miles-Football Committee
- 4. Adjournment of Meeting to allow for public questions.**
Agenda items not matching the Clerks report from last month. Defib and its working use, and who can use in an emergency. AGM questions for next month's meeting.
QEH representative to promote info of the new hospital.
- 5. Borough and County Councillor Updates**
 - a. **Borough Council update:** Cllr Sandal gave update.
 - b. **County Councillor Update:** No update.
 - c. **SAM Results:** Update from Coordinator. Latest results on website.
- 6. Approval of minutes from meeting of 11th March 2024**
Yes
- 7. Matters arising from the minutes of 11th March 2024**
None
- 8. Finance**
 - a. All agreed to pay all payments on the payment list. Monthly bank reconciliation to be given at each meeting.
- 9. CIL/Budget:** Update from Locum Clerk adjourned until May.
AGAR: Auditor agreed by Council.
- 10. Allotment**
Allotment agreement to commence during April and payments to be taken.
- 11. ORG & ORG Working group for Biodiversity**
 - a. Working group for ORG Biodiversity will work more closely late summer.
 - b. Discussions between Councillors and Mr Hare to be arranged for ORG use. Tenants to continue on a monthly rolling contract once the tenancy ends in June.
- 12. Pound update:** JF sourced a risk assessment for volunteers. Noted, a structured pathway would be beneficial. To discuss next meeting in May.
- 13. Jack Wind Farm:** Application for Grant to be completed by LL & MLe by 16th April.
ND representative for June meeting.
- 14. Planning**
24/00520/f Approved
- 15. Notice Board**
To be installed by Cllr. Crompton. Old notice board will be used at Allotments if condition is stable.
- 16. Biodiversity:** Ongoing.
- 17. Tree Sucker & Stanhoe Road Gully issue:** Application sent to Borough Council Planning for Works Order. Gully issue reported to Borough Council by LL.
- 18. Parish Grants-** Playing Field – Motion to ask Locum Clerk if the Parish finances can fund £5,000 towards a grass cutter mower. A Trustee meeting will take place secondly if no funding available.

19. Neighbourhood Plan update- NALC to create NHP own area on Parish website. Next month will Hold the details of the community survey.

20 .IT Update: Next Meeting.

21.Volunteers update: Ongoing for details. Register to be produced for all volunteers. Low cost Hi Vis jackets £1.75 each) quote for Docking Parish highlighted to be sourced.

22: August Break: All agreed for Councillors to have a summer break. Clerk will be available.

23 :Social Media: Agreed for Clerk to set up Parish Facebook Group Account to share Information to the Parishioners. The account will have a no comment facility and is for infomation only.

24. Communication motion:

Cllr Sandall to contact Burnham Market Car Scheme in regards to donation request.

Clerk to contact community Groups to arrange a get together with Parish before AGM.

Also ask Groups if they wish to send in any reports, then to do so for mention at AGM.

25. Items added to the next agenda

Rural Community Grant

Free Trees

Motion- 2nd Defibrillator for village and costs

Finance – Update from Locum Clerk

Auditor agreement & date

Pound Pathway suggestion from volunteers

Grants – Window for applying/closing

Motion-Speed Cameras in village

D-Day

Update on grass cutting at crossroads and other areas

Working with other Parishes

Motion-Biodiversity working group to have designated area on our website and on Facebook account once set up

Motion- Cllr Durrant to look after the pound/cage weeds as a Parishioner

IT update to SharePoint for Clerk & Councillor

Risk assessment forms. Use parish template or source new.

26. Date of next meeting – Monday 13th May 2024, 6pm start for AGM, followed by Parish Meeting at 7pm at Village Hall.

No other business, meeting closed at 20.59pm.