

Docking Parish Council

Parish Council Agenda – March 2024

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You are summoned to a council meeting of Docking Parish Council to be held on **Monday 11th March 2024 at 7.00pm** for the purpose of transacting the following business. The meeting will be held at the Village Hall, Docking. Members of the Public are very welcome to attend.

The Council will be serving tea and coffee from 6.30pm for a prompt start at 7pm.

1. **Welcome from the Chair/Vice chair** Cllr Kilby
2. **To receive and consider apologies for absence:**
3. **To receive declaration of interests on agenda items:** Please indicate whether the interest is a personal one or one which is also prejudicial. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared, the member should withdraw from the room whilst the matter is discussed.
4. **To receive any questions from the members of the public:** On an agenda item or to take agenda items for the next meeting. 15 Minutes in total for this item, maximum 3 minutes per speaker.
5. **Borough and County Councillor Updates**
 - a. **Borough Councillor Update:**
 - b. **County Councillor Update:**
 - c. **SAM RESULTS.** SAM Pole, High Street. Update from Coordinator.
6. **To approve minutes of the meeting held on 12th February 2024**
7. **To consider any matters arising from the minutes of the 12th February 2024**
8. **Finance**
 - a. Council to vote on account for payment monthly list.

Who	What	£
K & M Lighting	Street Maintenance	29.06
RLS Computers	Monthly Contract S/O	56.60
Clerk	Salary	323.36
T Mobile	Monthly fee S/O	12.01
 - b. To receive bank reconciliation for January 2024.
 - c. To note any payments received. Update on Edge from Locum Clerk.
 - d. Banking: Propose to set up a new bank for the trustee monies. Propose to set up new bank account for PC banking.
 - e. Parish banking is now accessed and payments processed by AA.
9. **Councillor Training:** Cllr.Wroth and Cllr. Durrant.
10. **ORG/Allotments:** ND to update on ORG documents from Parishioners. JS update on new potential allotment Holders meeting/allotment applications. Clerk to update on fly-tipping issue.
11. **ORG:** Discussion for use of the community. Motion to decide on the use of a 3G pitch for the community and a orchard with wildflowers and a picnic benches for people to use and walk their dogs on leads. Motion to decide to use the services of Tim Wall to find funding for this project. £35,000 of trust money can be used for this purpose. Motion to appoint a solicitor to create a deed of easement for access to the ORG

12. **Pound update:** AA to carry out risk assessment or advise the pound how to create an assessment.

13. **CIL/Budget:** Locum Clerk update.

14. **Jack Wind Farm:** JF & SH to be representative.

15. **Council to vote and comment of the following Planning Applications:** No applications.

16. **Notice board & Post Box:** Clerks report. AA update on post-box response form school.

17. **Stocks:** Report from Mle. Motion- for Carpenter to view the stocks as charge will occur for visit.

18. **Biodiversity:** Update Mle. Working group

19. **Newsletter:** Clerk completed newsletter.

20. **Recording on minutes:** Vote.

21. **Personnel Vacancy:** Vote JF & Mle offered to fill the role.

22. **Tree Sucker at and Memorial Tree:** ND update.

23. **Freebridge** Bungalows rubbish issues. ND Update

24. Parish Grants

- a. Locum clerk update on new Electoral Roll on 1st December this can be used to work out 137 payments.
- b. Playing field Committee grant. Vote.
- c. Football Club grant. Vote.

19. **Tett Turret:** LL update.

20. **Neighbourhood Plan Update:** SH to report.

22. **Communication:** ND protocol around email emergency decisions.

24. Correspondence Received:

- a. Jack Lane Grant.
- b. All other correspondence sent to all Councillors on a weekly basis.
- c. The National Homeless Event.
- d. Adult Social Services.

25. Items to added to next agenda

26. **Date of next meeting:** The proposed date of the next meeting is **8th April 2024 7pm in the Village Hall**, tea at 6.30pm.