

The Minutes of Docking Parish Council Meeting

8th January 2024

Present: Cllr Crompton, Cllr Durrant, Cllr Flower, Cllr Howard, Cllr Kilby, Cllr Leverett, Cllr Lewis, Cllr Miles, Cllr Wroth

Also Present: C Crawford Clerk and 6 members of the public.

- 1. Cllr Kilby welcomed everyone to the meeting.**
- 2. It was resolved to accept apologies from Cllr Latter, S Bristow, Cllr Sandell & Cllr Chenery**
- 3. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Cllr Crompton – Playing Field Committee
Cllr Durrant - personal interest in the ORG and family links to Matthew Todd
Cllr Flower – Ripper Hall Committee
Cllr Leverett - Football Committee
Cllr Wroth - personal interest in Playing Field Committee.
Cllr Miles-Football Committee
- 4. Adjournment of Meeting to allow for public questions.**
Parishioner highlighted concerns on parking cars between Stanhoe Road-Harewood and Highstreet. Parishioner will contact the Highways to see if these issues can be resolved.
- 5. Borough and County Councillor Updates**
Cllr Sandall report attached to website with minutes.
- 6. Approval of minutes from meeting of 14th December 2023**
Proposed by LL & AA
- 7. Matters arising from the minutes of 14th December 2023**
None
- 8. Finance**
A Council voted to pay all payments on the payment list.
b. Council voted to cancel yearly subscription for Parish On Line.
c. Payment received from Parishioner for £50 covering two allotment plots.
d. Update on Edge from Locum Clerk at February meeting.
- 9. I.T. Update**
RLS in process with NALC for the pilot One Drive. Update February meeting.
- 10. Councillor Training**
 - a. GDPR training. AA, LL SH and Clerk have carried out the training.
 - b. Cllr Lewis to attend Biodiversity training in February.
- 11. ORG & Allotments**
Cllr Flower updated on the meeting on the 6th January. It was noted the allotment holders would prefer not to be part of an association.
Group to communicate on allotment regulations, gather new email address and pass on to Parish.
New Allotment agreements will commence once the Parish is a member of NAS.
- 12. CIL/Budget signed off by LL and AM.**
- 13. Planning**
23/02243/F KK to find out more information from owners/builders.
23/01107/F Approved
23/02154/F Approved
- 14. Notice Board/Post box and Spar update.**
Notice board on order, destination of board to be decided at next meeting. KK to contact Damian at Highways to ask where can stand the board. Clerk has approached surgery to ask if Parish can have a PO box/address on the grounds.
Spar will not be used as a postal address.
- 15. Biodiversity** Cllr Lewis booked onto a course in February and policy circulated.
- 16. Stocks and Benches** –ML to contact local Conservation Officer for advice.
- 17. Hedgehog Signs-** Add to next agenda

18. Rural Grants-Parish will not apply.

19. Freebridge Opportunities for rent- Advertised in Newsletter. Email sent to School to ask if the information can be shared with Parents/Careers. Added to website with minutes.

20. Active Travel Grant-Information emailed to school, Ripper Hall and Playfield to ask if they would be interested in the free scheme. Added to website with minutes.

21. Parish Grants- Adjourned until next meeting 12th February 2024.

22. Neighbourhood Plan update- Motion -Grant in place TBC amount. Council agreed on CCP collective Community Planning to guide on the Neighbourhood plan. Sandra meeting to be updated at next meeting.

23. Gravel and Hedges- Highway Rangers to view on their visit early this year.

24. Parish Council Archives-Clerk to view and update next meeting 12th February. ND to assist.

25. Events-D Day. Working group agreed KK, LL, & AA

26. Memorial Bench adjourned to next meeting. Policy to be obtained by Clerk.

27. Correspondence received

- a. Borough Council will no longer email the Parish with Planning Applications & Decisions. The Clerk will find information weekly on the Council website.
- b. Freebridge housing available for Docking residents becoming available. Information emailed to Docking School to share with parents. Added to website with minutes.
- c. One allotment parishioner confirmed to meet at the allotment on the 6th January. Attended.
- d. Update from Damien, regarding the flooding, weeds & pond. Correspondence sent to all councillors.
- e. SAM results. Uploaded to website & sent to councillors.
- d. Borough Council looking into request for street map for parish area's and any know community volunteering areas. Area map sent to councillors. No known volunteering areas.
- e. Cllr Flower asked for future meetings to be recorded, starting from the next meeting. Meeting was recorded by the Clerk at this meeting.

28. Items added to the next agenda

DDay Committee
Hedgehog Signs
Freebridge Opportunities for rentals-update on response from school or public.
Active Travel grant update on response form invites, newsletter or website.
Standing orders- Public speaking time.
Items added to Highway Rangers.
NAS application update.
Precept Application update.
Recording of meetings process, what device is used to record and availability to public.
Update on Neighbourhood Plan/Grant
Newsletter working group/content/update
Grow Wild 2k Grant availability

29. Date of next meeting – Monday 12th February 2024, 7pm at Ripper Hall
No other business, meeting closed at 20.30