

DOCKING PARISH COUNCIL

PARISH COUNCIL MEETING – JUNE 2023

Clerk: Mrs Michelle Wroth

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 15th June at 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, Annual Parish Council Meeting 18th May 2023
6. Matters arising
 - 6.1 – Old Recreational Ground tenancies 23/24
 - 6.2 – Tett Turrett maintenance
 - 6.3 – Old Recreational Ground access
 - 6.4 – Bank signatories
7. Agenda Items
 - 7.1 – Appointing a Solicitor for the Parish Council to finalise Tett Turrett asset transfer paperwork between Hill Group and the Parish Council
 - 7.2 – Open Spaces contract – a decision to be made on the future Open Spaces contract to ensure the areas are maintained going forward
 - 7.3 – Does the new Parish Council support the Pavilion CIL refurbishment, decision to be made on whether to withdraw the letter of support which was given by prior Council November 2022
 - 7.4 – Speeding and Traffic Management
 - 7.5 – Neighbourhood Plan
 - 7.6 - Litter and Dog bins in the Parish
 - 7.7 - Community Transport
 - 7.8 - Attendance of Councillors at other village committee meetings
 - 7.9 - Location of future meetings
 - 7.10 - Village survey results
 - 7.11 - Councillor training discuss and decide on future training
 - 7.12 - Website
 - 7.13 - Gulley, weeds, and mud along High Street
 - 7.14 - Newsletter
 - 7.15 - Gravel from driveways
 - 7.16 - Fishing Club – access to the bench
 - 7.17 - Recognition for past Councillors that gave many years of service to the Community
 - 7.18 - Approve quote received to remove the dead Willow Tree in Stanhoe Road pond
 - 7.19 - Response to points raised by a Parishioner in the public session of the May meeting which included
 - Would training be taken up by all new Council members? And Councillors attend meetings regularly?

- Would the new council ensure that the Clerk was always in a safe and non-threatening environment?
- Open spaces, with the costs rising would the council consider rewilding areas? And any changes to contract that are to be made would be in line with the Financial Regulations approved by Council.

8. Borough and County Councillor updates

8.1– Borough Councillor update

8.2 – County Councillor update

9. Correspondences received, where decision to be made.

9.1 – Email received from member of public raising 4 questions on topics including

- Why would the Parish Council wish to withdraw support for the Pavilion refurbishment,
- Why focus on one village asset which is not the Parish Councils responsibility and not others like the Village Hall
- Confirmation that the Council did not have prior discussions about topics outside of a meeting and in future all discussions will take place in the public, legal forum.
- Any open spaces contracts will meet the Financial Regulations and cover relevant insurance and health and safety obligations.

9.2 – Email received about the appearance of the village including the overgrown grass area on the corner of Brancaster Road.

9.3 – Emailed letter received from The Village Hall Committee asking for a letter of support towards a CIL application which they would like to apply for to help support their on-going maintenance schedule including the replacement of the current kitchen.

9.4 – Emailed letter received from Docking Bowls Club asking for a letter of support towards a CIL application which they would like to apply for to help cover the costs of replacing windows, green maintenance including building a wall along the western boundary of the green.

9.5 – Letter received in response to the FOI request response and stating that the Council needs to look into a ‘sucker tree’ which is growing in Stanhoe Road pond and get it removed.

10. Finance

10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
K AND M (DD)	Streetlights Maintenance	29.06
NPOWER(DD)	Elec - Charges	78.30
CGM (DD)	Grounds Maintenance for Month	403.20
STAFFING COSTS (BACS)	June	790.25
TESCO MOBILE (DD)	Parish Council Mobile Charge	12.01
NORFOLK ASSOCIATION OF LOCAL COUNCILS (NALC) (BACS)	Annual subscription 2023/24	325.05
CGM (BACS)	Verge cutting 26/05 and village green 16/05	164.16
BOROUGH COUNCIL OF KINGS LYNN & WEST NORFOLK	Charge for emptying dog bins 22/23	728.00
HISCOX (BACS)	Insurance 23/24 - Property (Assets), Employers liability and public liability)	789.08

10.2 – Bank reconciliation at 31st May 2023 – General reserves at 31st May 2023 £38,560

11. Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
23/00829/LDE	Warren Yard, Fakenham Road, Stanhoe	Lawful development for existing dwelling (link)	

11.2 – Planning Applications received after agenda published

12. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

13. Close

Proposed date of next meeting Thursday 20th July 2023

The agenda is issued Wednesday 20th July 2023

Agendas 2023 M Wroth Parish Clerk

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.