

DOCKING PARISH COUNCIL – APRIL 2023

Clerk: Mrs Michelle Wroth

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I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 20th April 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items.
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, General Meeting 16th March 2023
6. Matters arising
 - 6.1 – Litter bins
 - 6.2 – Village ponds
 - 6.3 – Community Hot-Spot funding
 - 6.4 – GOV.UK email addresses
 - 6.6 - King Charles III Coronation
 - 6.7 – Allotments
 - 6.8 – Notice Board – replacement glass
7. Agenda items
 - 7.1 – Conservation Statement
 - 7.2 – Open green spaces specification
 - 7.3 – Hedge Station House
 - 7.4 – Future funding opportunities
 - 7.5 – Allotment Policy
 - 7.6 – Defibrillator is not registered on thecircuit.uk which is the database 999 use
 - 7.7 – Removal of the toilet on the ORG approve quote
8. Borough and County Councillor updates
 - 8.1 – Borough Councillor update
 - 8.2 – County Councillor update
9. Correspondences received where decision to be made
10. Delegated Decisions made during the month –

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
K AND M (DD)	Streetlights Maintenance	29.06
NPOWER(DD)	Elec - Charges	60.84
CGM (DD)	Grounds Maintenance for Month	104.99
PAYROLL(BACS)	Salary, Expenses & PAYE – April	615.10
TESCO MOBILE (DD)	Parish Council Mobile Charge	12.01
NORFOLK PENSIONS (BACS)	Pension Contributions	175.15
BOROUGH COUNCIL KINGS LYNN & WEST NORFOLK (BACS)	Litter bins annual charge	312.04
WEST NORFOLK GLASS (BACS)	Replacement glass and materials	46.22
NORFOLK COMMUNITY FOUNDATION (BACS)	Returning unused Hot-Spot Grant	1,574.00

11.2 – Bank Reconciliation at 10th April 2023 – Reserves of £37,987

11.3 – Approval of the Annual Governance Statement 22/23

11.4 – Approval of the Accounting Statements 22/23

12. Planning matters

12.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
	East Farm House, Stanhoe Road, Docking	Two storey extension, barn conversion, alterations, and proposed garage (link)	

12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Close

Proposed date of next meeting Thursday 18th May 2023

The agenda is issued Monday 10th April 2023

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.