

DOCKING PARISH COUNCIL – JANUARY 2023

Clerk: Mrs Michelle Wroth

Tel: 07591 514580

Email: docking.council@gmail.com

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 19th January 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the Chair
2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items.
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, General Meeting 15th December 2022
6. Matters arising
 - 6.1 – Litter bins
 - 6.2 – Ponds project
 - 6.3 – Allotment agreements 22/23
 - 6.4 – CGM Services
 - 6.5 – Community Hot-Spot funding
 - 6.6 – GOV.UK email addresses
 - 6.7 – Defibrillator and CPR training
 - 6.8 – BT Phone Box
 - 6.9 - Defibrillator management
 - 6.10 - Notice Board replacement glass
 - 6.11 – Street lighting
7. Agenda items
 - 7.1 – Stanhoe Road pond and the fallen tree, decision to be made on the removal of the tree
 - 7.2 – King Charles III Coronation
 - 7.3 – Open green spaces tendering
 - 7.4 – Removal of the toilet on the ORG
 - 7.5 – Disability Discrimination Act (DDA) Bus Stop, Wells Street - the installation of a pole and flag
8. Borough and County Councillor updates
 - 8.1 – Borough Councillor update
 - 8.2 – County Councillor update
9. Correspondences received where decision to be made
 - 9.1 – Email received about rubbish along the back road to Burnham Market from Pound Lane and the removal of the litter bin from Well Street
 - 9.2 – Email received regarding the bus stop on Well Street as the new Lynx buses are longer and now block the resident's driveway

10. Delegated Decisions made during the month –

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
K AND M (DD)	Streetlights Maintenance	29.06
NPOWER(DD)	Elec - Charges Dec	65.25
CGM (DD)	Grounds Maintenance for Month	104.99
PAYROLL(BACS)	Salary, Expenses & PAYE – Jan	630.20
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
NORFOLK PENSIONS (BACS)	Pension Contributions	178.29
NPOWER(DD)	Elec – Charges Oct	50.24
PARISH ONLINE (BACS)	Annual Subscription	96.00
SALLE ESTATE (BACS)	Christmas Tree	234.00
PLAYING FIELD COMMITTEE (BACS)	Hot-Spot – Elec and Rent for December	66.00

11.2 – Bank Reconciliation at 31st December – Reserves of £13,209

11.3 – 23/24 Precept approval

12. Planning matters

12.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
22/02270/F	Burns Cottage, Sandy Lane, Docking	Two storey front extension, single storey rear, internal alterations, and proposed boundary wall (Link to application)	
22/02310/F	5 Railway Cottages, Station Road, Docking	Remove conservatory and erect two storey rear extension, internal alterations (Link to application)	

12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Close

Proposed date of next meeting Thursday 23rd February 2023

The agenda is issued Thursday 12th January 2023

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.