

DOCKING PARISH COUNCIL – DECEMBER 2022

Clerk: Mrs Michelle Wroth

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I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held in The Pavilion, Docking Playing Field on Thursday 15th December 7pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Docking Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

Agenda

1. Welcome by the Chair
2. Public Session – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items.
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, General Meeting 17th November 2022
6. Matters arising
 - 6.1 – Litter bins
 - 6.2 – Ponds project
 - 6.3 – Allotment agreements 22/23
 - 6.4 – CGM Services
 - 6.5 - Cage and Pound update
 - 6.6 – Community Hot-Spot funding
 - 6.7 – GOV.UK email addresses
 - 6.8 – Defibrillator and CPR training
 - 6.9 – BT Phone Box
 - 6.10 - Defibrillator management
 - 6.11 – SAM2 management
 - 6.12 - Notice Board replacement glass
7. Agenda items
 - 7.1 – Street Lighting discussion on whether to help reduce costs by turning them off at a set time each night
 - 7.2 – King Charles III Coronation
 - 7.3 – Birds left at ORG by previous licence holder
 - 7.4 – Considering the re-tendering of the open spaces contract
8. Borough and County Councillor updates
 - 8.1 – Borough Councillor update
 - 8.2 – County Councillor update
9. Correspondences received where decision to be made
 - 9.1 – Email sharing thoughts from the November General Meeting
 - 9.2 – Email regarding Stanhoe Road Pond

10. Delegated Decisions made during the month –

Payment of Invoice for G&M Fencing for the clearing of the ORG £3,940 – Approved. 6 approvals, 0 objections, 4 no responses

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
K AND M (DD)	Streetlights Maintenance	29.06
NPOWER(DD)	Elec - Charges Nov	56.10
CGM (DD)	Grounds Maintenance for Month	104.99
PAYROLL(BACS)	Salary, Expenses & PAYE – Dec	1,161.80
TESCO MOBILE (DD)	Parish Council Mobile Charge	10.50
NORFOLK PENSIONS (BANK TRANSFER)	Pension Contributions	318.13
NPOWER (CREDIT NOTE)	Elec – Charges Oct	(80.49)
NPOWER(DD)	Elec – Charges Oct	50.24
COMMUNITY HOTSPOT	Petty Cash	200.00
LAKE AND POND AQUATICS	Clearing and planting of Bell Pond and Sedgeford Road	4,440.00

11.2 – Bank Reconciliation at 30th November – Reserves of £21,467

11.3 – 23/24 Budget Planning

12. Planning matters

12.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
22/02043/PACU6	Dockin Lodge Farm, Fakenham Road, Docking	Prior approval: change of use Heifer Cattle Shed to comprise of an inn (Link)	
22/02000/F	Gable House, High Street, Docking	Adaption of existing single storey garage (Link)	
22/02141/CU	The Paddocks, Fakenham Road, Docking	Proposed change of use of existing outbuilding accommodation to operate as holiday let (Link)	

12.2 – Planning Applications received after agenda published

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

Having regard to the confidential nature of the business to be transacted, the meeting is now not open the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

14. Discuss and make a decision on the next steps for an Allotment agreement

15. Close

Proposed date of next meeting Thursday 19th January 2023

The agenda is issued Thursday 8th December 2022

Michelle Wroth – Parish Clerk

This agenda conforms to the Transparency Code 2015.