

MINUTES OF DOCKING PARISH COUNCIL MEETING

Held on the 20th October 2016 in the Ripper Hall

1. The Chairman welcomed everyone to the meeting.

2. Public Session. No members of the public were present.

3. Present: - Mr Wroth, Mr Gillett, Mrs Playford, Mrs Hack, Mr Meek, Mr Todd, Mr Able, and Mr Cooke.

Apologies: Mr Playford and Mrs Edge.

4. Declaration of interests on agenda items. None declared

5. Minutes. The minutes of the 15th September General Meeting 2016 were amended and will be represented at the next meeting.

6. Matters arising

6.1 Spar Car Park. The clerk has written to the area manager of the shop but as yet has not received a reply. The clerk will follow up.

6.2 Hedges on Footpath between Brancaster Road and Sandy Lane. Both residents have contacted the clerk and agreed to ensure the hedges are cut back. Mr Parget queried a hedge on the Brancaster Road and the clerk will look at this and respond.

6.3. Road sign Church Lane. This has been reported to highways and will be replaced.

6.4 Allotments. The clerk has not received any requests for allotments. The clerk and Chair inspected the 2 unoccupied plots and consider they need to pull out the brambles etc. with the rubbish being burnt. The chair and a contractor have visited and agreed the way forward is to strim the site before applying any weed killer. This will be carried out in the future.

6.5 Pot Hole Bircham Road. This has now been repaired.

6.6 Bradmere Lane Overgrown Verge. The clerk inspected the area a resident has complained about. This land is not the responsibility of the Parish and suggested the resident goes back to her housing association.

7. Correspondence.

7.1 Lily Project. Living independently in later years. This project is being rolled out into the community and leaders will now be attending events to promote their services.

7.2 Plans Withdrawn for the Gate House at the Old Rectory.

7.3 Letter and plans re woodland creation on land owned by Mr Lorrimer. The council objects to trees being planted on the junction of Bircham/Stanhoe Road and the B1454. Council would like confirmation that the land between a proposed site at the back of housing on the

Fakenham Road will be either used or the grass is cut. The clerk will send back the council comments.

7.4 Telephone Boxes. The clerk has received notification that some telephone boxes may be decommissioned. We will wait for the list to be sent to see if any boxes in Docking are affected.

7.5 Email from the Website from Mr Booth re traffic and parking matters on Station Road. The clerk will respond and inform the resident what action has been taken and seek clarification of one point made in his email.

7.6 Borough Council Land and Policy Suggestions consultation. Council can suggest land for future development in the village. Add to next month's agenda.

7.7 Appeal letter from the Brownies. The council will consider this in March at the Annual Parish meeting. The clerk will contact the leader and ensure that this will not be too late for their trip.

8. Agenda Items for Council decision.

8.1 **Allotment Agreement.** The council agreed to make amendments to the agreement for the coming year. The clerk will make the adjustments and then issue the new agreements for signing. It was proposed Mr Todd and seconded Mrs Hack the fee remains at £10 for an allotment or part there off, this was carried.

8.2 **Annual Accounts.** The clerk had received the accounts back from National Audit and shared the comments with the council about assets. The accounts were proposed by Mr Todd and seconded by Mrs Playford and carried. The notice will now be posted on the notice board.

8.3 **Rubbish Bins Future Action.** A discussion took place as to whether we should take the bins away completely. Councillors were against some of the bins being removed as they were used appropriately. It was agreed to monitor the bins and review the situation in the Spring.

9. Financial Matters.

9.1 Accounts approved for this month.

Name	Business	net	VAT	Gross	Non Reclaimable VAT
K and M	Street lights	£ 18.60	£ 3.72	£ 22.32	None
Eon DD	Electricity	£34.68	£ 1.73	£ 36.41	None
Norse	Grass cutting	£654.63	£130.93	£785.56	None
Mazars	Audit	£ 125.00	£25.00	£150.00	None

Proposed Mrs Hack and seconded by Mrs Playford and carried.

The clerk was asked to check the date for the grass agreement.

9.2 Financial Statement for October. The clerk had circulated the October statement prior to the meeting. No questions

10. Planning Matters

10.a New Cart Shed at Haddin Ringstead Road - REF 16/01630/F approved

10.b Entrance Gates Old Rectory – REF 16/01725/F approved

10.c New garage Ffolkes Barn – REF 16/01722/F approved

10.d New Footpaths Pound Lane – REF 16/00868/OM approved

10.e New Dwelling Little Lane – approved with an objection from one councillor. Council would like to ensure that the front is kept open plan to ensure visibility around the corner at this point in the road. REF 16/00960/F approved

10.f Extension on The Barn Station Road – REF 16/01681/F approved

10.g Garage Garden Store Mill House – REF 16/01651/F approved

10.h Lancefield Fakenham Road conservatory - REF 16/01735/F approved

10.2 Approved Plans by the Borough Council –

Ryefield Station Road, porch, Rydale Sandy Lane amendments, Mr Lorrimer agricultural building.

11. Any other business (for information only) and to consider any item for next general meeting.

Sandy Lane near the Old Observatory is covered in mud from the development. Clerk to ask highways to get it cleared.

There is some damage to The Pound roof. Mr Playford will be asked if he is happy to do the repairs. Council wish to thank Mr Playford for all the voluntary jobs he does around the Parish, they are much appreciated by all councillors and parishioners.

Close 8.25 pm

Date of the next meeting will 17th November 2016. 7pm