

MINUTES OF DOCKING PARISH COUNCIL MEETING

Held on the 21<sup>st</sup> April 2016 in the Ripper Hall

1. The Chairman welcomed everyone to the meeting.

2. **Public Session.** No members of the public present.

3. **Present:-** Mr Wroth, Mr Able, Mrs Playford, Mr Meek, Mrs Hack, Mr Playford, Mr Gillett, Mr Todd, and Mr Cooke

**Apologies:** Mrs Edge

4. **Declaration of interests on agenda items.** None declared

5. **Minutes.** The minutes of the 17<sup>th</sup> March General Meeting 2016 were approved, proposed Mr Gillett and seconded Mr Todd and carried. The minutes of the 17<sup>th</sup> March Annual Parish Meeting 2016 were approved, proposed Mrs Playford and seconded Mr Able and carried.

**6. Matters arising**

6.1 Queen's coins for the school. The coins have now arrived and the clerk will sort out a day when they will be presented.

6.2 Pot Hole, Pound Lane. The clerk had received confirmation that this will be filled.

6.3 Street Lights. The clerk had received a quote of £350 +vat per lamp. The Parish needs 13 more lamps to complete the project at a cost of £4550 +vat. It was proposed by Mr Gillett and seconded Mr Able that the clerk place the order, this was carried.

**7. Correspondence.**

7.1 Hunstanton Twinning. The council were invited to a Twinning Event in Hunstanton, nobody wished to attend.

7.2 Manor Pastures land update. The clerk had received a letter from the planner commenting on the progress that had been made and the consultation that had been undertaken. Council were still concerned that there was no mention of the school and that there was still an unresolved matter of the tenancy agreement with Mr Masters. The Council would like to see the plans prior to going to the Borough Council, so decided to invite the planner to the next meeting to share them. The meeting will start early at 6.30.

7.3 Council Matters magazine

7.4 North Norfolk housing policy

7.5 Mr Fryett re allotment. Mr Fryett requested permission to place a shed and fencing on plot one. This was agreed and the clerk will inform him that he would need to clear the site if he gave up the allotment. The clerk will also inform him that he would require his own insurance.

7.6 Email from Highways informing the clerk that the sink hole on the main road has been passed to a contractor for repair.

7.7 Wings over the Brecks event.

7.8 Mrs French re hedges, the bus stop and dog bins. The clerk will meet her and walk the paths to see her concerns.

7.9 Mr S Snell, local auditor - letter to the council to say he has completed the local audit and found the books to be well prepared and correct.

7.10 Insurance renewal for next month.

7.11 Information from the Borough Council re their 5 year housing supply.

## 8. Agenda Items for Council decision.

8.1 Playing Field Transfer. There is no further update on this matter

8.3 Old Recreation Ground Agreement. The clerk had received an email that updated the council on the plans for the Old Recreation field site. The council still has concerns that the school and other groups have not yet engaged with the project and that the charity trustees seem to be holding up the plans. After a short discussion it was agreed to offer an 11 month grazing agreement at a cost of £100 to allow more time for the plans to develop. The clerk will offer the agreement and see if the charity wishes to take it up.

**8.4 Approval of Annual Accounts/Governance Statement 2015/2016.** The clerk presented the audited accounts to the meeting. Councillors had the opportunity to ask questions and seek clarification on some items. The Annual Governance. Statement was checked and completed. It was proposed by Mr Gillett and seconded by Mr Todd that the accounts be approved, this was carried. The clerk will now send them for National Audit.

## 9. Financial Matters.

### 9.1 Accounts approved for this month.

| Name         | Business      | net     | VAT     | Gross   | Non Reclaimable VAT |
|--------------|---------------|---------|---------|---------|---------------------|
| K and M      | Street lights | £28.12  | £ 5.62  | £ 33.74 | None                |
| Eon          | Electricity   | £80.90  | £ 4.05  | £ 84.95 | None                |
| PC World     | Computer      | £531.65 | £106.33 | £637.98 | None                |
| BCKLWN       | Waste Bins    | £194.74 | £ 0.00  | £194.74 | None                |
| Mr Snell     | Local audit   | £25.00  | £ 0.00  | £ 25.00 | None                |
| NALC         | Subs          | £198.48 | £ 0.00  | £198.48 | None                |
| Sedgeford PC | Coins         | £234.82 | £ 0.00  | £234.82 | None                |

Proposed Mr Able and seconded by Mr Playford and carried.

## **10. Planning Matters**

10.1 Plans for Approval, Old Observatory, Sandy Lane – approved, The Old Rectory – approved and 2 Stanhoe Road, Bircham Newton – approved.

10.2 Approved Plans by the Borough Council –

10.2a. Norfolk Reclaim site 7 dwellings - approved

10.2b. The Old Vicarage tree works - approved

10.2c Land at The Close outline planning - Refused

**11. Any other business** (for information only) and to consider any item for next month's meeting.

Concern was raised about cars parking at night facing the wrong direction. A letter will be published about parking in the newsletter but the clerk will also ask the police to monitor.

The clerk has been informed plans are being delivered so a planning meeting has been set for Wednesday 27 April 7pm at the Ripper Hall.

**Close 8.24 pm**

**Date of the next meeting will 19<sup>th</sup> May 2016. The first meeting will be the Annual Parish Council meeting followed by the General meeting.**